

**Response to queries of Prospective Bidder on 'RFP for ' Empanelment of Law Firm -2<sup>nd</sup> call (FD/RFP/LF/02/2018)/Dated 16/03/2018/and our response thereof are given below:**

<b>Shardul Amarchoand Mangaldas &amp; CO</b>				
Sl no	Clause ref	Page no	Queries of the prospective Bidder	Response to queries
1	5.2	18	Whether Shardul Amarchand Mangaldas & Co. a law firm has been rendering professional legal service since May 2015 from its Kolkata office is eligible to submit Bid	In case Shardul Amarchand Mangaldas & Co., an independent law firm has been rendering professional legal service since May 2015 (> 2 years ) from its Kolkata office and elsewhere for 5 years is eligible for submitting the Bid .
2	Note 3 clause 5.2	20	Engagement letters are confidential document and cannot be disclosed .Whether practice area specific experience statement prepared by the Firm which describes the matters advised by the Law Firm will suffice for requirement under note 3 of clause 5.2	In case copy of engagement letter is not attached , copy of Work order and payment receipt certified by a practicing Chartered Accountant may serve the purpose
3.	Appendix 4 read with clause 5.2	33-34	Regarding experience certificate , whether experience in their own format can be submitted .	Experience certificate may be submitted in the format given in Annexure 4 of RfP. As per clause 5.2, A3 of RfP, for experience of > 10 cases ,15 marks have been allotted .
4	Appendix 9	40	Not clear about the future conflict of Interest and clear about the purpose of this Appendix	As per Appendix.9 details of present / potential conflicts / facts or interests , if any , on the date of submission of BID may be submitted .