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PART I.—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
FINANCE (AUDIT) DEPARTMENT

NOTIFICATION

No. 1739-F(Y)/WB.—21st May, 2018.—In exercise of the power conferred by the proviso to article 309 of the Constitution of India, the Governor is pleased hereby to make, with immediate effect, the following rules regulating the recruitment to the post of West Bengal Works Accountant in the cadre of the West Bengal Works Accounts Service under the administrative control of the Finance Department, Government of West Bengal, namely:-

Rules

The method of, and the qualification required for, the recruitment to the post of West Bengal Works Accountant in the cadre of the West Bengal Works Accounts Service under the administrative control of the Finance Department, Government of West Bengal, shall be as detailed below :-

- | | |
|---|---|
| (1) Method of Recruitment : | (a) By selection (Direct Recruitment) on the basis of the results of the recruitment examination to be conducted by the West Bengal Public Service Commission in accordance with the scheme of examination mentioned in the Note 1 below, |
| | (b) By deputation from the existing Senior Accounts Clerk. |
| (2) Qualification for direct recruitment : | Must have - |
| | (a) Obtained a Degree from a recognized University either in Science or in Commerce; |
| | (b) An elementary knowledge in computer operation and computer typing from a registered and reputed institute for not less than 06(six) months; |
| | (c) the ability to read, write and speak in Bengali(not required in case of Nepali speaking candidates from hill areas of the State); |
| (3) Age for direct recruitment : | Not more than 39(thirty nine) years on the 1st January of the year of advertisement. Relaxation of upper age-limit is applicable for the candidates belonging to the Scheduled Castes, the Scheduled Tribes & Other Backward Classes as per extant rules of the State Government; |

- (4) **Appointing Authority:** As per provisions of the West Bengal Services (Classification, Control and Appeal) Rules, 1971.

Note 1.- For direct recruitment to the post of Works Accountant, the examination shall be conducted through 02(two) stage of process, namely :-

1) Preliminary Examination and

2) Mains Examination.

- (1) **Preliminary Examination :-**

The Preliminary Examination shall be held on a single day. The question paper will be of objective type consisting of 125 (one hundred & twenty five) multiple choice questions. The paper will carry 150 (one hundred & fifty) marks and will be of 2 hours (120 minutes) duration. There shall be negative marking of 01 (one) per 04 (four) wrong answers. The fields of knowledge, standard of the paper and marks allocation shall be as follows

Sl. No.	Subject	Topics	Standard	No. of Question	Marks per Question	Total Marks
I.	General Knowledge	Physics	Madhyamik or equivalen	35	1	35
		Chemistry				
		Biology				
		History				
		Geography				
		Civics				
		National & International Affairs	General			
		Know your State/ Current Affairs				
		Art, Culture & Sports				
		Abbreviation				
		Test of Reasoning				
Computer						
II.	English	Comprehension	Higher Secondary or equivalent	40	1	40
		Grammar				
		Sentence Correction				
		Synonyms & Antonyms				
		Spelling				
		Idioms/Phrases				
III.	Mathematics	Average	Madhyamik or equivalent	50	1.5	75
		Ratio & Proportion				
		Percentage				
		Simple Interest				
		Profit & Loss				
		Time & Distance/ Time & Work				
		Algebra				
		Trigonometry & Geometry				
		Mensuration				
		GRANDTOTAL:				

Preliminary Examination is meant to serve as screening test only. Marks obtained in this examination by the candidate will not be considered for final selection. Only those candidates who will be declared qualified at the Preliminary Examination in a particular year will be eligible for admission to the West Bengal Works Accountant (Mains) Examination of that year.

(2) **Mains Examination :-** The Mains Examination shall be held in 03(three) parts, namely:-

- (a) Written Examination
- (b) Personality Test, and
- (c) Test on Computer Efficiency ;

(a) **Written Examination :-**

The question paper will be of descriptive type to test the candidates' proficiency in language. The paper will carry 100 (one hundred) marks and will be of 2½ hours (150 minutes) duration. The syllabus will be as follows :

Topics	Marks allotted
English Precis Writing	15
English Report Writing	15
Essay Writing in English and any one of the following languages ; -Bengali/Hindi/Urdu/Nepali/Santali	35
Letter Writing in English and any one of the following languages ; -Bengali/Hindi/Urdu/Nepali/Santali	35
TOTAL:	100

(b) **Personality Test:**

There shall be a Personality Test carrying 15 (fifteen) marks. Candidates in order of merit on the basis of the results of Written Examination will be called to the Personality Test.

(3) **Test on Computer Efficiency :**

For direct recruitment to the posts of Works Accountant, the skill on Computer Operation and Computer Typing of the candidates shall be judged by the Commission before sending recommendation to the Government.

Note 2.- The Public Service Commission, West Bengal shall have the discretion to fix qualifying marks in the Written Examination. Final merit list will be prepared on the basis of the marks obtained in the Written Examination and the Personality Test and Test on Computer Efficiency of the Mains Examination taken together.

Order

Ordered that the notification be published in *the Official Gazette*.

By order of the Governor,

H. K. DWIVEDI,

Addl. Chief Secy. to the Govt. of West Bengal.