

Dated 16<sup>th</sup> February, 2018

**PPP NOTICE NO: FD/RFP/LF/01/2018**

**Minutes of the Pre Bid Meeting on Empanelment of Law Firms**

The representatives of the Law Firms raised certain queries on the RFP Document which were clarified as shown in the table below;

Sl no	RfP clause	Page no.	Queries of the prospective Bidder	Clarification given
1	3.2	10	<b>'Conflict of Interest'</b> : Whether they will be barred from taking up any assignments against the State Government. <b>(Khaitan &amp; Co)</b>	There will be no general embargo. Conflict of Interest is to be determined on the background of a particular case/ assignment.
2	Note 3	20	<b>Work Order:</b> It contains certain confidential information which can not be shared while submitting the Bid. <b>(HSA Advocates)</b>	Such information viz. professional fees etc. in the work order may not be disclosed.
3	5.2 A1	18	<b>Having an office at Kolkata for last 5 (five ) Financial years:</b> Relaxation was sought so that same may be reduced to one financial year. <b>(AQUI LAW)</b>	2 years in Kolkata and 5 years elsewhere. (Also see the changed RFP Clause no.5.2. A-1 below)

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5.2 (may be read as follows) For detailed evaluation, the following marking system shall be followed.

### Empanelment as Law Firms

Sl. No	Criteria	Total Marks	Marking System
A	<b>Relevant Qualifications / Experience of the Firm</b>	70	
A-1	<p><b>Law Firm's office at Kolkata</b></p> <p>The Bidder should have provided Legal services pan-India basis from the office at Kolkata for at least 5 (five) financial years preceding the Application Due Date.</p> <p>Or from office at Kolkata for at least 2 (two) financial years and elsewhere for 5 financial years preceding the Application Due Date.</p>	15	<p><b>(For Law Firm's office at Kolkata &amp; elsewhere)</b></p> <p>For min.2 years in Kolkata and 5 years elsewhere: 5 marks</p> <p><b>(For Law Firm's office at Kolkata)</b></p> <p>&gt; 5 years to 15 years: 8 marks</p> <p>&gt; 15 years to 25 years: 12 marks</p> <p>&gt; than 25 years: 15 marks</p>

As