

**Government of West Bengal**  
**Finance Department**  
**Audit Branch**  
**Writers' Buildings**  
**Kolkata-700001**

No.2700-F(Y).

Kolkata, the 30<sup>th</sup> March, 2012.

**M E M O R A N D U M**

The Government for sometime past has been considering bringing the Directorate of Forests and its subordinate offices under the ambit of Treasury system and Letter of Credit system like other Departments of the Government. Previously officers under the Directorate of Forests were functioning as self cheque drawing officers in respect of their establishments and other expenses of the forest-works through their respective Offices.

Accordingly, after careful consideration of the matter, the Governor has been pleased to prescribe the following regulations and guidelines in respect of financial transactions of the Directorate, Divisional Offices, Circle Offices and other subordinate Offices under Forest Department for better and uniform financial management of the State Government:

1. The 68 Officers under the Forest Directorate, who were previously authorised to draw cheque from the Treasury-linked Banks, shall act as the Drawing & Disbursing Officers [DDO] and operators of 'Letter of Credit' in respect of their respective Divisional and other Offices. The authorised officers of the respective offices under the Forest Directorate who will act as DDOs and Operators of LOC Cheques along with their respective Treasuries and the Treasury linked Bank-Branches are attached with this Notification as Annexure-I.
2. The routine and normal expenditure i.e. the Salary, Wages, Travel Expenses, Medical Re-imburement, Office Expenses, Other Charges, Loans and Advances, G.P.F., G.I.S.S., Pensionery Benefits, etc. of the regular establishment of Divisional and other Offices shall be drawn by presenting bill at the Treasury. The other maintenance and development expenditure including the plantation, wildlife protection etc., related to forest-works from Plan and Non-Plan fund shall be drawn on the basis of 'Letter of Credit' [LOC] and in this respect the Forest Deptt. shall notify items of expenditure to be covered under LOC system with reference to budget head of account.
3. The concerned authorised officers of the respective offices under the Forest Directorate shall make payments for the normal maintenance and development expenditure related to forest-works by drawing LOC cheques from the respective Treasury-linked Bank within the ceiling of the expenditure intimated in the 'Letter of Credit'.
4. The Principal Chief Conservator of Forests (Wildlife) and the Principal Chief Conservator of Forests (General) shall act as 'Letter of Credit' issuing authorities. The Principal Chief Conservators of Forests, so authorised, shall issue the 'Letter of Credit' in T. R. Form No.8, subject to the approval of the Budget Branch of this Department.
5. One 'Drawing and Disbursing Officer' and Operator of LOC-Cheques shall be attached with only one Treasury and that Treasury-linked Bank.

**Remittances to Treasury**

6. Moneys received by officers of the Forest Directorate shall be paid as soon as possible into the nearest Treasury-link bank for credit under the head

- of account "8782-00-103-Forest Remittances-001-Remittance into Treasuries-Hd-I.-20-Receipt".
7. Recoveries on account of rent of public buildings borne in the books of the Forest Department including rents of electrical installations, water supply, other special services as also occupier's shares of tax etc., when such recoveries are made by deductions from pay bills of Government Employee shall be transfer-credited to the appropriate receipt head of the Government.
  8. Earnest money deposits tendered by contractors or purchasers of forest produce should be paid by them direct into the Treasury, where they will be credited to the head "8443-Civil Deposit-Security Deposits, etc." and not to "Forest Remittances". Refunds of these deposits will be regulated by T. R. 6.13.
  9. The Treasury linked Bank shall receive Forest Revenue-
    - (i) when paid in by a Forest Officer through challan in TR Form No.7; or
    - (ii) when the challan (T. R. Form No.7) is countersigned by a Forest Officer under T. R. 3.06 ; or
    - (iii) when Treasury Officer is specially authorised to receive it. In such cases, a copy of the challan shall be forwarded by the Treasury Officer direct to the concerned authorised officers of the respective offices under the Forest Directorate, in order that the revenue may be brought to account in the books of the later.
    - (iv) the operator code of the Division shall be mentioned in each challan.
  10. An authorised disbursing officer under Forest Directorate shall make remittance in T.R. Form No. 7 in which he will enter all the particulars of remittance. The T.R. Form No. 7 shall accompany the cash/cheques, etc. and the Challan shall be receipted by the Bank linked to the concerned Treasury without the intervention of the Treasury Officer.
  11. Moneys received as Forest Revenue or Receipt shall not be appropriated to meet the departmental expenditure, the entire amount shall be deposited under appropriate receipt head of the Consolidated Fund of the State Government.

#### **Drawing from Treasury/Bank**

12. The funds of the Forest Department shall be placed in favour of the authorised disbursing officers of the Forest Directorate as follows:
  - (i) Directly to the Treasury by allotment of fund for drawing bills for Salary, Wages, Travel Expenses, Medical Re-imbusement, Office Expenses, Other Charges, Loans and Advances, G.P.F., G.I.S.S., Pensionary Benefits, etc. of the regular establishment of the Forest Offices and
  - (ii) Directly to the Bank by issuing 'Letter of Credit' for drawing of cheques on the bank within the ceiling of expenditure indicated in the 'Letter of Credit' issued by the Principal Chief Conservators of Forest for all other charges relating to maintenance and development including plantation, wildlife protection. etc., from Plan and Non-Plan fund in respect of forest-works shall be drawn against 'Letter of Credit'.

These two classes of payments will be recorded separately in the Treasuries in separate registers. For payment through 'Letter of Credit' the Treasury shall issue a Division-wise monthly statement of cheque

encashment in each month for reconciliation and onward transmission to the Accountant General (A&E) West Bengal.

13. Salary bills and bills for drawal of charges on account of office expenses and other charges (i.e. contingent bills), withdrawals from G.P.F., final payment of G.P.F. / G.I.S.S., Pensionary Benefits, etc., for regular establishment shall be passed by the Treasury Officer only after the officer presenting the bills has certified that the payment of such expenditure has not been made from the fund received through 'Letter of Credit'. In the matter of passing these bills, the Treasury will exercise such checks as are exercised in respect of similar claims by other Drawing & Disbursing Officers.
14. Charges on account of the forest-works shall be drawn by the authorised disbursers of the Forest Directorate out of the fund made available through 'Letter of Credit' issued by the Principal Chief Conservators of Forests. The 'Letter of Credit' to be issued by the Principal Chief Conservators of Forests in T.R. Form No. 8, mentioning the detail head of account and amount allotted under each head and shall be addressed to the Branch managers of the Treasury linked Banks with which the accounts of the authorised disbursers of the Forest Directorate have been placed for the purpose. Copies of the 'Letter of Credit' shall also be endorsed by the 'Letter of Credit' issuing authority to the concerned disburser of the Forest Directorate and the concerned Treasury officer who shall fill up the relevant columns of the 'Letter of Credit' register as prescribed in T.R 2.4.05(3) from the copies of the 'Letter of Credit' received by him from the authorities. It is the duty of the authorised disburser / 'Letter of Credit' operators of the Forest Directorate to ensure that the expenditures incurred for the forest-works are within the available credit balance in the respective 'Letter of Credit' account.
15. The DDO/ disbursers of the Forest Directorate shall maintain the required cash book, allotment register, bill register, bill transit register etc., as applicable to other DDO's of the civil departments for drawal of fund from a treasury and the other registers and accounts for fund drawn under 'Letter of Credit' [LOC]

#### **LOC Cheques**

16. (i) The disbursers of the Forest Directorate who are so authorised in accordance with the departmental regulation, may draw cheques on specified Treasury linked Bank within the ceiling of expenditure as intimated in the 'Letter of Credit' issued by the concerned Principal Chief Conservator of Forest. Expenditure on forest-works should be covered by bill with supporting sub-vouchers and/or sanction from the competent authority, where necessary, to examine the validity of charges before drawal. The relevant bill or authority is not required to be presented to the treasury along with LOC cheque for drawing the fund. The bank will pay the amount upto the limit mentioned in the letter of credit against the LOC Cheques upto the period as specified in the LOC authorization. The letter of credit issued usually lapses at the close of the financial year in which it is issued or any other extended date as specified by the Finance Department for a particular year. Cheque drawn before the end of the financial year shall not be paid by the Bank after the date as prescribed by the Finance Department for particular financial year.

**(ii) The disbursers of the Forest Directorate shall be responsible for timely submission of monthly accounts in respect of fund**

**drawn under 'Letter of Credit' to the Accountant General (A&E) West Bengal within the time as prescribed.**

(iii) The LOC paid-cheques of the Forest Division shall be booked by the Treasury under the head of account "8782-00-103-Forest Remittance-002-Forest Cheques-Hd-II-10-Payments" and in the books of accounts of the Forest Office the LOC cheques issued shall be booked under the head of account "8782-00-103-Forest Remittance-002-Forest Cheques-Hd-II-20-Receipt/Adjustment".

(iv) The 'Letter of Credit' cheque book issued by one treasury shall be used for withdrawal of fund from the 'Letter of Credit' account maintained at that Treasury-linked Bank-Branch and the 'Letter of Credit' issuing authority shall issue 'Letter of Credit' to that Bank-Branch only with copies to authorization disbursing officer of the Forest Directorate, the Treasury Officer, the Accountant General (A&E), West Bengal.

**Deposit Works**

17. The amount deposited or payment received by the officers under Forest Directorate from the authorities other than the State Government for works to be done on behalf of them, shall be deposited to the Treasury under the head of account "8782-00-103-Forest Remittances-001-Remittance into Treasuries-Hd-I.-20-Receipt" by the officers of the Forest Directorate. The accompanying challan shall state clearly the name of the authority from which the amount is received, the nature of work and the Forest Office/Division to which the Deposit is related.
18. On verification of the challan and subject to approval of the Budget Branch of this Department, the LOC issuing authority shall issue the LOC to the authorised disbursing officer of the Forest Directorate under the head "8443- Forest Deposit".
19. In the books of accounts of the Forest Office/Division such receipt shall be booked under the head "8443- 00-109-001-Forest Deposit-07-Receipt" and the expenses shall be booked under the head "8443-00-109-001-Forest Deposit-23-Withdrawal" on the basis of the LOC authorisation received.

**Subordinate Office**

20. (i). An Officer authorised to draw LOC cheques on the Bank may issue a cheque in favour of the officer of the Subordinate Office to encash the same against his own account. Separate accounts for Subordinate Office shall not be opened at a Bank. Such LOC cheques issued by the authorised officers of the Forest Directorate shall be paid by the bank within the ceiling of expenditure as indicated in the letter of credit and the same will be dealt with in the same way as if drawn by him.
- (ii). For the salary at the outlying subordinate offices, as per endorsement of the authorised disbursing officers of the Forest Directorate, the amount indicated in the bill shall be paid by cheque through Treasury in favour of the designated Bank for the purpose of remittance/payment of the salary to the bank accounts of the employees of the Subordinate Office through Core-Banking or RECS/NEFT/RTGS as per e-Payment of Salary Scheme.
- (iii) For other third party payment at outlying station the remittance may be made through Cheque or Core-Banking or RECS/NEFT/RTGS or purchase of Bank Draft on Government account, as the case may be and for other expenditure at the outlying subordinate office by way of purchase of Bank Draft on Government account in favour of the

authorised officer of the subordinate office, which is located within the jurisdiction of that Forest Office.

### **Monthly Settlement**

#### **Guidelines for Monthly Treasury Accounts and Accounts of Forest Division**

21. **For Receipt** in the Treasury the Treasury Officer shall furnish to each of the authorised officer of the Forest Directorate with the Treasury a Certificate of 'Consolidated Treasury Receipt' (CTR) in T.R. Form No.64 duly filled in with information on all the remittances accounted for in the treasury for the office during the month for verification by the Divisional Officer.
22. **For Payment** by L.O.C. Cheques the Treasury Officer shall furnish to each authorised officer of the Forest Directorate with the Treasury a Certificate of 'Consolidated Treasury Issue' (CTI) in T.R. Form No.63 duly filled in with information on LOC cheque encashed from treasury for the Office during the month for verification by the authorised officer of the Forest Directorate.
23. Authorised Officer of the Forest Directorate attached with the Treasury shall be provided with an 'Operator-Code' by the Treasury for the LOC cheque. The authorised Officers of the Forest Directorate must mention the 'Operator-Code' in every LOC Cheque and Challan issued/deposited by them. The Treasury Officer must capture the 'Operator-Code' in the computer while recording Forest Paid LOC Cheque or Challan. Copy of the computer-generated report of the payment for LOC cheques encashed for each authorised forest office for every month shall be furnished by the Treasury Officer to the concerned authorized officer of the Forest Directorate. Similarly, the copy of the computer-generated report of receipt for each authorised forest office for every month shall be furnished by the Treasury Officer to the concerned authorized officer of the Forest Directorate. The said copies of the reports as furnished by the Treasury shall be treated by the authorized Officers of the Forest Directorate as the Certificate of Treasury Issues (CTI) and Certificate of Treasury Receipt (CTR), as the case may be, for the purpose of the monthly Forest accounts and submission to the Accountant General (A&E), West Bengal as an enclosure of the schedule of monthly settlement with treasuries. The copies of such schedules for division-wise receipts and payment shall also be submitted by the Treasury Officers to the Accountant General (A&E) West Bengal along with the monthly Treasury Accounts.
24. The new system shall be introduced in two phases. The Treasury System shall be introduced from 1<sup>st</sup> April 2012 and the "Letter of Credit" system shall be introduced from 1<sup>st</sup> July 2012.
25. Pending implementation of the "Letter of Credit" system, the existing system of cheque drawing by the authorised officers of the respective offices under Forest Directorate shall be continued subject to following conditions:
  - (a) Only the expenses related to the maintenance and development of forest works like plantation, wildlife protection etc., under Plan and Non-Plan fund shall be drawn by the authorised officers of the respective offices under Forest Directorate as Cheque drawing officers.
  - (b) The Department of Forest shall make necessary allotment of fund under different heads of accounts to the Principal Chief Conservator of Forest (General) or the Principal Chief Conservator of Forest (Wildlife)

in terms of authorisation made by the Finance Department in their Memorandum No.3232-F.B. dated 31.03.2012.

- (c) Financial sanction against the expenditure on the scheme/project shall be made by the competent authority as per Delegation of Financial Power Rules (as amended from time to time)
  - (d) On receiving the allotment of fund from the Forest Deptt., the Principal Chief Conservator of Forest (General) or the Principal Chief Conservator of Forest (Wildlife) shall issue "Order for Allotment of Fund" addressed to the concerned Bank Branch placing the fund in favour of the authorised officers of the respective offices under Forest Directorate mentioning the head of account and the limit of amount under each head of account. In the said "Order for Allotment of Fund" it shall mentioned the time limit within which the allotment will be lapsed. The copies of the "Order for Allotment of Fund" shall be endorsed to the Accountant General, West Bengal, the Treasury Officers and the authorised officer of the concerned office under Forest Directorate.
  - (e) The "Deposit Works" shall also be covered under the "Order for Allotment of Fund".
  - (f) The authorised Cheque Drawing Officers under the Forest Directorate shall issue cheques subject to the limit as prescribed by the Principal Chief Conservator of Forest (General) or the Principal Chief Conservator of Forest (Wildlife) in each head of account and the expenditure shall be incurred within the period as mentioned in the "Order for Allotment of Fund".
26. This Notification shall take effect from 1<sup>st</sup> day of April 2012.
27. The amendments of the Appendix-5 Part II of the West Bengal Treasury Rules 2005 and the West Bengal Financial Rules are in process and will be notified in due course.

**Sd/-H.K. Dwivedi**  
Secretary to the  
Government of West Bengal.

No. 2700/1 (150) –F(Y).

Kolkata, the 30<sup>th</sup> March, 2012.

Copy forwarded for information and necessary action to :-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. The Accountant General (R.W. & L.B. Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5<sup>th</sup> Floor, Salt Lake, Sectrr-I, Kolkata-700 064.
4. The OSD to the Chief Secretary, Govt. of West Bengal.
5. The Principal Secretary, Forest Department, Writers' Buildings, Kolkata-700001.
6. The Additional Chief Secretary/ Principal Secretary /Secretary  
.....Department.
7. The Special Secretary, Forest Department, Writers' Buildings.
8. The Director of Treasuries & Accounts, West Bengal,  
The New India Assurance Building, 4, Lyons Range, Kolkata – 700 001.
9. The Principal Chief Conservator of Forest (Wildlife), West Bengal
10. The Principal Chief Conservator of Forest (General), West Bengal
11. The Special Secretary, Finance (Budget) Department.
12. The Assistant General Manager (PAD), Reserve Bank of India,  
Kolkata-700001
13. The Assistant General Manager (GAD), Local Head Office, State Bank of India, Sammriddhi Bhawan, Strand Road, Kolkata-700001
14. The Special Secretary, Finance Deptt. Gr.I,
15. The Additional Commissioner, Finance (IA) Deptt.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I,  
81/2/2, Phears Lane, Kolkata – 700 012.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II,  
P-1, Hyde Lane, Kolkata – 700 073.
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III,  
IB Market, 1<sup>st</sup> Floor, Salt Lake, Sector –II, Kolkata – 700 106.
19. The Treasury Officer, \_\_\_\_\_.
20. \_\_\_\_\_
21. The Principal Accounts Officer & Ex-Officio Deputy Secretary, Finance (Budget) Deptt. For uploading in the Finance Deptt. Website :- [www.wbfin.nic.in](http://www.wbfin.nic.in)

  
(Swapan Kumar Paul)  
Special Secretary to the  
Government of West Bengal.  
Finance Department.

**Annexure -I**

List of DDOs & Operators of LOC of the Forest Divisions/Circles – attached Treasuries and linked Bank Branches

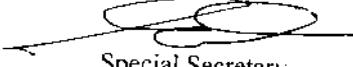
Sl. NO.	Designation of DDOs & Operators of LOC and name of Forest Offices	DDO-Code	Name of Treasury	Attached Bank
1	Amitabh Vibhakar Misra Conservator of Forests Working Plan & GIS Circle	CAFFRD001	PAO-III	SBI, Bikash Bhaban
2	Ganga Prasad Chettri Divisional Forest Officer Working Plan (North) Divn	DAAFRD007	Darjeeling	SBI, Darjeeling Branch
3	Majedar Rahaman Divisional Forest Officer Working Plan (South-I) Dn.	MIAFRD005	Midnapur	SBI, Midnapur Branch
4	Manoj Kumar Saha Divisional Forest Officer Working Plan (South-II) Division	DAAFRD005	Bankura	SBI, Bankura Branch
5	Ashok Kumar Chakraborty Assistant Chief Conservator of Forests, General Direction Division	CAFFRD002	PAO-III	SBI, Bikash Bhaban
6	Gautam Chatterjee Divisional Forest Officer Publicity Division	CAFFRD003	PAO-III	SBI, Bikash Bhaban
7	Dilip Chakraborty Divisional Forest Officer Forest Utilization Division	CABFRD019	CAL PAO-I	RBI, Kolkata
8	Ratan Kumar Banerjee Conservator of Forests South-East Circle	CABFRD020	CAL PAO-I	RBI, Kolkata
9	Dr Kishore S Mankar Divisional Forest Officer Birbhum Divisoin	DRAFRD002	Birbhum-I	SBI, Birbhum Branch
10	Gopal Chandra Kajuri Divisional Forest Officer Burdwan Division	BUBFRD001	Burdwan-II	SBI, Burdwan Branch
11	Kumar Vimal Divisional Forest Officer Durgapur Division	BUEFRD003	Durgapur	SBI, Durgapur Branch
12	Dr Kanai Lal Ghosh Divisional Forest Officer Nadia-Murshidabad Divn.	NABFRD001	Krishnanagar II	SBI, Krishnanagar Branch
13	Niraj Singhal Conservator of Forests Central Circle	SPBFRD001	Alipore-II	SBI, Alipore Court
14	Dr S Kulandaivel Divisional Forest Officer Bankura (North) Division	BAAFRD006	Bankura	SBI, Bankura Branch
15	Sudhir Chandra Das Divisional Forest Officer Bankura (South) Division	BAAFRD007	Bankura	SBI, Bankura Branch
16	Bidyut Sarkar Divisional Forest Officer Panchet Division	BAAFRD008	Bankura	SBI, Bankura Branch

Sl. NO.	Designation of DDOs & Operators of LOC and name of Forest Offices	DDO-Code	Name of Treasury	Attached Bank
17	Manindra Chandra Biswas Conservator of Forests Northern Circle	JABFRD001	Jalpaiguri-II	SBI, Jalpaiguri Branch
18	Kalyan Das Divisional Forest Officer Jalpaiguri Division	JABFRD002	Jalpaiguri-II	SBI, Jalpaiguri Branch
19	Dharmadeo Rai Divisional Forest Officer Baikunthapur Division	DADFRD001	Siliguri-I	SBI, Siliguri Branch
20	Pinaki Mitra Divisional Forest Officer Cooch Behar Division	COAFRD001	Coochbehar-I	SBI, Coochbehar Branch
21	Sandeep Sundriyal Conservator of Forests Hill Circle	DAAFRD008	Darjeeling	SBI, Darjeeling Branch
22	Buddharaj Shewa Divisional Forest Officer Darjeeling Division	DAAFRD009	Darjeeling	SBI, Darjeeling Branch
23	Y T Aden Divisional Forest Officer Kurseong Division	DABFRD001	Kurseong	SBI, Kurseong Branch
24	Arun Kumar Mukhopadhyay Divisional Forest Officer Non Timber Forest Produce Division	DADFRD002	Siliguri-I	SBI, Siliguri Branch
25	Somnath Mukherjee Conservator of Forests South-West Circle	CABFRD021	CAL PAO-I	RBI, Kolkata
26	Ajoy Kr Das Divisional Forest Officer Purulia Division	PUAFRD001	Purulia	SBI, Purulia Branch
27	Soma Das Divisional Forest Officer Kangsabati (North) Division	PUAFRD002	Purulia	SBI, Purulia Branch
28	Biswanath Dutta Divisional Forest Officer Kangsabati (South) Division	PUAFRD003	Purulia	SBI, Purulia Branch
29	Maniklal Sarkar Divisional Forest Officer Extension Forestry	PUAFRD004	Purulia	SBI, Purulia Branch
30	N Venkata Raja Sekhar Conservator of Forests Western Circle	SPBFRD002	Alipore-II	Alipore Court
31	Asis Kumar Samanta Divisional Forest Officer Medinipore Division	MIAFRD006	Midnapore	SBI, Midnapore Branch
32	Prasanta Kumar Pal Divisional Forest Officer Purba Medinipore Division	MIGFRD001	Tamluk	SBI, Tamluk Branch

Sl. NO.	Designation of DDOs & Operators of LOC and name of Forest Offices	DDO-Code	Name of Treasury	Attached Bank
33	Milan Kanti Mondol Divisional Forest Officer Kharagpur Division	MIFFRD002	Kharagpur	SBI, Kharagpur Branch
34	Dr A P Singh Divisional Forest Officer Jhargram Forest Division	MIEFRD001	Jhargram	SBI, Jhargram Branch
35	Rabindra Nath Saha Divisional Forest Officer Rupnarayan Division	MIAFRD007	Midnapore	SBI Midnapore Branch
36	Sumana Bhattacharya Divisional Forest Officer Urban & Recreation Forestry Division	CABFRD022	CAL PAO-I	RBI, Kolkata
37	Rana Dutta Divisional Forest Officer Parks & Gardens(North) Dn	DADFRD003	Siliguri-I	SBI, Siliguri Branch
38	Gautam Chakraborty Divisional Forest Officer Howrah Social Forestry Dn	HWBFRD001	Howrah-II	SBI, Howrah Main Branch
39	Rajesh Kumar Conservator of Forests North-West Circle	DADFRD004	Siliguri-I	SBI, Siliguri Branch
40	Asish Sen Divisional Forest Officer Siliguri Social Forestry Dn	DADFRD005	Siliguri-I	SBI, Siliguri Branch
41	Priya Ratna Pradhan Divisional Forest Officer Jalpaiguri Social Forestry Division	JADFRD003	Jalpaiguri-II	SBI, Jalpaiguri Branch
42	Ajoy Kumar Dubey Divisional Forest Officer Malda Division	MDBFRD001	Malda-II	SBI, Malda Branch
43	Apurba Sen Divisional Forest Officer Raiganj Division	UDCFRD001	Raiganj-II	SBI, Raiganj Branch
44	Dr. Ravinder Pal Saini Field Director Buxa Tiger Reserve	JACFRD001	Alipurduar	SBI, Alipurduar Branch
45	Vijay Kumara Salimath Dy. Field Director Buxa Tiger Reserve (East) Division	JACFRD002	Alipurduar	SBI, Alipurduar Branch
46	Bhaskar J.V. Dy. Field Director Buxa Tiger Reserve (West) Division	JACFRD003	Alipurduar	SBI, Alipurduar Branch
47	Dr Vipin Kumar Sood Conservator of Forests Wildlife (North) Circle	JABFRD004	Jalpaiguri-II	SBI, Jalpaiguri Branch

Sl. NO.	Designation of DDOs & Operators of LOC and name of Forest Offices	DDO-Code	Name of Treasury	Attached Bank
48	Siddhartha Ray Divisional Forest Officer Wildlife - I Division	DAAFRD010	Darjeeling	SBI, Darjeeling Branch
49	Sumita Ghatak Divisional Forest Officer Wildlife-II Division	JABFRD005	Jalpaiguri-II	SBI, Jalpaiguri Branch
50	Rajendra Jakher Divisional Forest Officer Wildlife-III Division	DADFRD006	Siliguri-I	SBI, Siliguri Branch
51	Ravi Kant Sinha Joint Director Sunderban Biosphere Reserve	CAFFRD003	PAO-III	SBI, Bidhannagar
52	Lipika Ray Divisional Forest Officer 24-Parganas (South) Divn.	SPBFRD003	Alipore-II	SBI, Alipore Branch
53	Kaushik Sarkar Divisional Forest Officer 24-Parganas (North) Divn	NPAFRD001	Barasat-I	SBI, Barasat Branch
54	Prasanta Kumar Pandit Dy. Field Director Sunderban Tiger Reserve	SPEFRD001	Canning	SBI, Canning Branch
55	Subhamoy Chanda Divisional Forest Officer Wildlife Headquarters	CAFFRD004	PAO-III	SBI, Bidhannagar
56	Dr Kana Talukdar Conservator of Forests Research Circle	CABFRD023	CAL PAO-I	RBI, Kolkata
57	N T Bhutia Divisional Forest Officer Silviculture (Hill) Division	DAAFRD011	Darjeeling	SBI, Darjeeling Branch
58	Debangsu Mallick Divisional Forest Officer Silviculture (North) Divn.	DADFRD007	Siliguri-I	SBI, Siliguri Branch
59	Sakti Shankar Dey Divisional Forest Officer Silviculture (South) Divn.	MIAFRD008	Midnapore	SBI, Midnapore Branch
60	Vinod Kumar Yadav Conservator of Forests Development Circle	CAFFRD005	PAO-III	SBI, Bidhannagar
61	Subhendhu Bandyopadhyay Director West Bengal Forest School	DADFRD008	Siliguri-I	SBI, Siliguri Branch
62	P.K Sinha Director Forest Training Centre Jhargram	MIFFRD003	Kharagpur	SBI, Jhargram Branch

Sl. NO.	Designation of DDOs & Operators of LOC and name of Forest Offices	DDO-Code	Name of Treasury	Attached Bank
63	Pop Tshering Bhutia Conservator of Forests Soil Conservation (North)	DADFRD009	Siliguri-I	SBI, Siliguri Branch
64	Sarajit Mukhopadhyay Divisional Forest Officer Monitoring (South) Divn.	CABFRD024	CAL PAO-I	RBI, Kolkata
65	Ujjal Ghosh Divisional Forest Officer Monitoring (North) Divn.	DADFRD010	Siliguri-I	SBI, Siliguri Branch
66	Shyam Kumar Molley Divisional Forest Officer Kurseong Soil Conservation Divn.	DABFRD002	Kurseong	SBI, Kurseong Branch
67	Shailesh Satya Kamal Anand Divisional Forest Officer Kalimpong Soil Conservation Division	DACFRD001	Kalimpong	SBI, Kalimpong Branch
68	Bhagaban Das Divisional Forest Officer Soil Conservation (North) Division	JABFRD006	Jalpaiguri-II	SBI, Jalpaiguri Branch

  
 Special Secretary  
 Finance Department