

To  
The Director  
DPPG  
Purta Bhavan, 2nd floor, Salt Lake,  
Kolkata - 700 091.

**Application for Contractual engagement to the Post of Asstt. Director/UDC/Group-D.**

Sir,  
In response to your notification, published vide Memo No. .... Dated ....., I beg to offer myself as a Candidate for Contractual engagement to the Post of ..... On consolidated remuneration mentioned in the said notification.

1 Name (IN CAPITAL LETTER)								Recent passport			
2 Father/Husband's Name								size photograph			
3 a) Complete Home Address with name of Block											
b) Present Residential Address for communication with PIN No.											
4 Telephone/Mobile No.											
5 E-mail ID (if any).											
6 Date of Birth (DD/MM/YYYY)	7. Date of Retirement	8. Age as on the date of application					9. PPO No. (A Photocopy of the PPO is to be attached).				
10 Job Experience											
11 Last post held & Office of Posting											
12 Last Pay Drawn							15. Amount of pension drawn in full				
Pay Band	Basic Pay	Grade Pay	DA	HRA	MA	Gross Pay	Basic Pension	Dearness relief	Medical	Gross	
13 Whether the applicant was subjected to disciplinary proceeding at anytime during service (If yes, please mentioned details):											
14 Whether physically & mentally fit for contractual employment (If yes, please attach proper medical fitness certificate of registered Medical Practitioner).							Yes/No.				

**DECLARATION**

I solemnly declare that the statements made in this application are true and complete to the best of my knowledge and belief and in the event of any information being found false or incorrect my candidature will be liable to be cancelled. (b) Original documents will be produced on demand, (c) I agree to appear in the interview on the condition that the authority may set aside my candidature at the event of any information being found false for incorrect even after engagement, (d) I have not submitted/shall not submit another application for the same purpose.

\_\_\_\_\_  
Full Signature of the candidate

Place:  
Date:

Name:

Document attached: Attested photocopies of -

(i) Letter of appointment/promotion to the last post, held during the service life/Service release certificate, (ii) Pension Payment Order/Last Pay Certificates of Ex-Employer (iii) EPIC Card/PAN Card/Identity Card Issued by Ex employer (iv) Medical Certificates regarding physical and mental fitness.