

**Government of West Bengal
Finance Department
Audit Branch**

No.6424-F(Y).

Kolkata, the 25th July, 2012.

MEMORANDUM

This Department vide Notification No. 3739-F(Y) dated 03.05.2012 has made it mandatory from 01.07.2012 for all State Government Departments and their subordinate Offices to process their Tender related activities through the centralized e-Tender Portal [<http://wbtenders.gov.in>] for the Tender Value of Rs. 50 lakh and above.

This is a Mission Mode Project under National e-Government Project of the Ministry of Commerce & Industry, Department of Commerce, Government of India. For smooth implementation of e-Tender process by the different Departments and their subordinate offices and for monitoring the project through out the State, the Governor is pleased to constitute a 'State Level Core Committee' with the following members:

- i) Sri Swapan Kumar Paul, Special Secretary, Group-T, Finance Department –Chairman
- ii) Sri P.K. Pramanik, Senior Technical Director, NIC, WB – Member
- iii) Sri Amitava Bose, Technical Director, NIC, WB – Member.
- iv) Sri Paul Varghese Mathai, Scientist – C, NIC, WB - Member
- v) Sri Kanakendu Sinha, Executive Engineer, City Division, PWD – Member.
- vi) Sri Rajkapur Sharma, Executive Engineer, DVC Cell, Irrigation & Water Ways Department – Member.
- vii) Sri Uttam Pahari, Law Officer, Law Department – Member.
- viii) Sri Goutam Samanta, Joint Commissioner, Internal Audit, Finance Department – Member.
- ix) Sri Goutam Chatterjee, Joint Director of Treasuries & Accounts – Member.

The Core Committee shall follow the guidelines and advices of the Project Advisory Committee [PAC] of the Ministry of Commerce & Industry, Department of Commerce, Government of India and shall be entrusted with the following jobs:

- a) Arrangement for handholding training of the Government Officers related to e-Tender process and also for the prospective bidders,
- b) Arrangement for establishing 'Helpdesk' for implementation of the e-Tender process by different Government Offices,
- c) Development of Standard bid / tender documents including Standard Formats of Financial Bid Evaluation and BOQ compatible with the e-Tendering.
- d) Customization of the State's e-Tender Portal [<http://wbtenders.gov.in>] keeping in view the overall requirements of all the Departments/offices of the State Government.

Sd/-H. K. Dwivedi
Secretary to the
Government of West Bengal.

No.6424/1 (80) -F(Y).

Kolkata, the 25th July, 2012.

Copy forwarded for information and necessary action to :-

1. Sri Asit Tripathy, Joint Secretary, Ministry of Commerce & Industry, Department of Commerce, Government of India, Udyog Bhawan, New Delhi-110011.
2. The Additional Chief Secretary/Principal Secretary/Secretary ,
.....Department.
3. The State Information Officer, National Informatics Centre, Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
4. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Building, 4, Lyons Range, Kolkata - 700 001.
5. Sri Swapan Kumar Paul, Special Secretary, Group-T, Finance Department, Writers Buildings, Kolkata-700001.
6. Sri P.K. Pramanik, Senior Technical Director, National Informatics Centre [NIC], West Bengal State Unit, , Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
7. Sri Amitava Bose, Technical Director, National Informatics Centre [NIC], West Bengal State Unit, , Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091. .
8. Sri Paul Varghese Mathai, Scientist - C, National Informatics Centre [NIC], West Bengal State Unit, , Bidyut Bhaban, Ground Floor, D.J. Block, Sector-II, Salt Lake, Kolkata-700 091.
9. Sri Kanakendu Sinha, Executive Engineer, City Division, PWD & Nodal Officer of e-Procurement, Public Works Department, Writers Buildings, Kolkata-700001.
10. Sri Rajkapur Sharma, Executive Engineer, DVC Cell, & Nodal Officer of e-Procurement, Irrigation & Water Ways Department , Jalasampat Bhaban, Kolkata-700091.
11. Sri Uttam Pahari, Law Officer, Law Department, Writers Buildings, Kolkata- 700001.
12. Sri Goutam Samanta, Joint Commissioner, Internal Audit, Finance Department, Todi Manson, 8th Floor, P-15, Indian Exchange Place Extension, Kolkata-700073.
13. Sri Goutam Chatterjee, Joint Director of Treasuries & Accounts, 4, Lyons Range, Kolkata-700001
14. Sr. P.A. to the Secretary, Finance Department, Govt. of West Bengal.
15. Sri Sukumar Negel, Pr. Accounts Officer & Ex-Officio Deputy Secretary, Finance (Budget) Department, Writers Buildings, Kolkata-700001, for uploading the Order in the Finance Department's website.


(Swapan Kumar Paul)
Special Secretary to the
Government of West Bengal.
Finance Department.