

Government of West Bengal  
Finance Department  
Audit Branch

No. 9491-F

Kolkata, the 20th Sept., 2002

From : Samar Ghosh,  
Principal Secretary to the  
Government of West Bengal,

To : The Principal Accountant General(A&E),  
West Bengal,  
Treasury Buildings,  
Kolkata - 700 001.

Sub : Adoption of revised salary bill -  
T.R. Form No. 26(computerised), in the  
offices under the State Government for  
drawing their establishment's Salary  
Bill.

Sir,

I am directed to say that the Governor, in partial modification of S.R. 205 of the West Bengal Treasury Rules, Volume I, has been pleased to adopt the enclosed establishment/ salary bill form in substitution of the existing T.R. Form No. 26 for drawal of salary bills of all groups of Government employees/officials by all Drawing & Disbursing Officers save and except the Self-Drawing Officers. Bills in the revised format, since developed by NIC, Writers' Buildings, may be prepared on preprinted continuous stationery with the help of computers where such facilities exist or manually where the computer facilities do not exist. Revised form enclosed herewith shall be adopted with effect from 1st November, 2002.

2. Your approval to the adoption of the revised salary bill was communicated under your office letter No. AM-I/3-57/823 dated 11th March, 2002.

3. Necessary amendment to the relevant rules will be made in due course.

Yours faithfully,

  
Samar Ghosh

P.T.O.

No. 9491/1(400)-F.

Kolkata, the 20th September, 02.

Copy forwarded for information &amp; necessary action to :-

1. The Pr. Secretary/Secretary, \_\_\_\_\_  
\_\_\_\_\_
2. The Divisional Commissioner, \_\_\_\_\_ Division,  
\_\_\_\_\_
3. The Director/Head of Department, \_\_\_\_\_  
\_\_\_\_\_
4. The District Magistrate & Collector, \_\_\_\_\_  
\_\_\_\_\_
5. The Sub-Divisional Officer, \_\_\_\_\_  
\_\_\_\_\_
6. The Treasury Officer, \_\_\_\_\_  
\_\_\_\_\_
7. The ~~Kolkata~~ Pay & Accounts Officer, Kolkata Pay & Accounts  
Office-I, 81/2/2, Phears Lane, Kolkata-12.
8. The ~~Kolkata~~ Pay & Accounts Officer, Kolkata Pay & Accounts  
Office-II, P-1 Hyde Lane, Johar Buildings, Kol-13.
9. Dr. Subir Roy, S.I.O., National Infomatics Centre,  
18, Rowdon Street, Kolkata.  
He is requested to send the Salary Bill application  
Software to respective District Infomatics Officers  
for distribution to the Drawing & Disbursing Officers.

All are requested to ensure adoption of the revised form  
from the date as mentioned in the order.

*G. Minic*  
Joint Secretary to the  
Government of West Bengal  
Finance Department.