

**Government of West Bengal  
Finance Department  
Medical Cell  
Khadya Bhawan  
11 A, Mirza Gulib Street, Kolkata-700087**

No: 95-F(Med)WB

Date: 08.07.2024

**NOTICE FOR ENGAGEMENT OF MEDICAL OFFICER (ON CONTRACT) UNDER  
FINANCE DEPARTMENT.**

1. Applications are invited for engagement of one Medical Officer (On Contract) under Finance Department from eligible doctors who have retired from Govt. of West Bengal after completion of satisfactory service on the **Terms and Conditions** stated below :
2. **Terms and Conditions regulating engagement of Medical Officer (On Contract) under Finance Department :**

1	Number of Vacancies	One (1)
2	Age	Not exceeding 68 years as an 01-07-2024
3	Educational Qualification	**MBBS /MD/MS/MCH/DM
4	Essential	Must have a valid Registration Certificate issued by Medical Council of India (MCI)
5	Remuneration	Re-employed pay will be determined (Last Basic Pay - Pension) in terms of FD memo no 3951-F, dated 27.5.2009 read with FD memo no 6095-F, dated 25. 11.2016
6	Duration of Engagement	Initially for a period of 12 months which may be extended periodically on satisfactory performance or as decided by the Government from time to time.
7	Place of Posting	Kolkata
8	Preferences	a. Having knowledge in West Bengal Health Scheme (WBHS) rules and regulations. b. Knowledge in computer.
9	Mode of Selection	Finance Department shall constitute "Interview Board" for selection of the candidates. Shortlisted candidate shall have to appear before the Interview Board for selection. Final selection shall be made by the Interview Board whose decision shall be final & binding in all respect.
10	Formation of Panel	Finance Department shall constitute a Panel of candidates selected on the basis of merit by the Interview Board which shall remain valid for one year from the date of issuance of this notice. Present vacancy as well as any future vacancy of Medical Officer in Finance Department shall be filled up from this panel within the said time period.
11	Communication	Date and time of interview will be intimated separately through email and Notice on the Website — <a href="https://wbhealthscheme.gov.in">https://wbhealthscheme.gov.in</a>

(\*\* MBBS- Bachelor of Medicine & Bachelor of Surgery, MD-Doctor of Medicine, MS-Master of Surgery, MCH-Master of Chirurgiae, DM-Doctorate of Medicine)

3. Interested candidates may apply in the prescribed Application Form (attached) addressed to The Joint Secretary, Medical Cell, Finance Department, Government of

West Bengal, Khadya Bhawan, 11A, Mirza Gulib Street, Kolkata-700087 in a sealed envelope super scribing "Application for the post of Medical Officer (On Contract)" within 31.07.2024.

4. Candidates may also send Scanned copy of the application through e mail on designated e mail id : [cabfna009-wb@gov.in](mailto:cabfna009-wb@gov.in). under subject line "Application for the post of Medical Officer (On Contract)" within 31.07.2024.
5. Serving doctors under Govt. of West Bengal who are going to retire within the period of (3) three months from the date of issue of this notice may also apply through proper channel but their engagement will be considered post superannuation and after due observance of terms and conditions mentioned under Para 2 above.

Wbony  
08.07.2024

M.R. Dey  
OSD & Ex-Officio J.S.  
to the Government of West Bengal

**Application Form for engagement of Medical Officer (On Contract) under Finance Department**  
**(Refer to FD No 95-F(MED)WB Dated. 08.07.2024)**

1. Name of the Post: - **“Medical Officer” (On Contract)**

2. Name of the Candidate (In Capital Letters) :

3. Father's / Mother's Name:

4. Date of Birth :

5. Marital Status: Married/Not Married (Put tick)

6. Name of the Spouse:

6. Permanent Address:

7. Correspondence Address:

8. email id (Compulsory):

9. Mobile No (Compulsory):

10. Professional Qualifications:

Degree	Year of Passing	Div./ Grade	University	Subject Specialization
M.B.B.S (Add rows if required)				

11. Details of Employment in chronological order:

Name of the Office with Address	Post held	Ad hoc/ Temporary/ Regular/ Permanent	From	To	Total Period	Scale of Pay	Nature of Duty
Add Rows as per requirement							

Paste Passport size recent photograph with signature across the photo. Do not sign over the face.

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12. List of Enclosures (Self Attested photocopies to be attached with the Application Form) :-

- a. Madhyamik or equivalent Admit Card/ Certificate (Proof of age).
- b. Certificate of MBBS/MD/MS/MCh/DM (as applicable).
- c. Registration Certificate issued by Medical Council of India (MCI).
- d. Electoral ID card/ AADHAR/Driving License/ Bank Passbook (any one) for Proof of Residence.
- e. Pension Payment Order (PPO) issued by Accountant General (A&E), West Bengal. (if already retired on superannuation)
- f. No Dues Certificate and Vigilance Clearance Certificate issued by the employer, if still under employment.
- g. Two copies of latest passport size photo.
- h. Current Physical fitness Certificate from a registered Medical Practitioner.

I hereby declare that information provided in the Application Form are true and correct to the best of my knowledge and brief.

I have applied through my Appointing Authority/Head of Office as I am going to retire on superannuation on .....(strike off if not applicable).

**Last Date of Submission of Application Form : 31<sup>st</sup> July, 2024**

Place:

Date:

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(Signature of the Candidate)

*Manikratan*  
08.07.2024  
**MANIKRATAN DEY, WBSS**  
OSD & E.O. Joint Secretary  
Finance (Audit) Department  
Govt. of West Bengal