

**GOVERNMENT OF WEST BENGAL**  
**FINANCE DEPARTMENT**  
**AUDIT BRANCH**  
**NABANNA,, HOWRAH-711102**

Date: 04.03.2022

No. 897-F(H)

From: Shri S.C. Saha  
Joint Secretary to the  
Government of West Bengal

To: The Principal Accountant General (A&E), West Bengal,  
Treasury Buildings, 2, Government Place (West), Kolkata-700001.

Sub: Proposal for issuance of authority for D.D.O. functions of Finance Department.

Sir,

I am directed to say that the Governor has been pleased to declare Shri Dhananjoy Mandal, Deputy Secretary of Finance Department, to act as the Drawing and Disbursing Officer (D.D.O.) with effect from 05.03.2022(F.N.), in respect of Finance Department as per provision TR 4.028(2) of W.B.T.R., 2005.

Sl. No.	Department	D.D.O. Code
1)	Finance Department	CAB/FNA/008
2)	Finance Department	CAB/FNA/001
3)	Finance Department	CAC/FNA/701

2. Shri Dhananjoy Mandal Shall function as Drawing and Disbursing Officer of the Department with D.D.O. Codes as detailed in the margin.
3. I am, therefore, directed to request you to issue the authority in favour of Shri Dhananjoy Mandal, Deputy Secretary (Designation of D.D.O.) to function as D.D.O. of the Department shown in the margin. Four sets of specimen signature of Shri Dhananjoy Mandal, Drawing and disbursing Officer, duly attested, are enclosed for necessary action from your end.
4. This issues with the concurrence of the Group-T of Finance Department vide U.O. No. Group-T/2021-2022/1266 dated 04.03.2022.

Yours faithfully,

**Sd/- S.C. Saha**

Joint Secretary


to the Government of West Bengal

Date: 04.03.2022

No. 897/1(50)-F(H)

Copy forwarded for information and necessary action to:

1. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001.
2. The Principal Accountant General (Receipt, Works and Local Bodies Audit), West Bengal, C.G.O. complex, 3<sup>rd</sup> M.S.O. building, 5<sup>th</sup> floor, Block-DF, Sector-I, Salt Lake, Kolkata-700064.
3. The Director of Treasuries and Accounts, West Bengal, 4, Lyons Range, Kolkata-700001.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
5. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
6. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, DF-9, Sector-I, 5<sup>th</sup> & 6<sup>th</sup> Floor, Salt Lake, Kolkata-700064.
7. The Manager, Reserve Bank of India, Public Accounts Department, Kolkata-700001.
8. The P.S. to Minister-of-State, Finance Department, Government of West Bengal.
9. The Sr. P.S. to Principal Secretary, Finance Department, Government of West Bengal.
10. Secretaries/ Additional Secretaries/ Senior Special Secretaries / Special Secretaries/Joint Secretaries/ Deputy Secretaries / Assistant Secretaries /O.S.D.s/Registrars of Finance Department.
11. Shri Dhananjoy Mandal, Deputy Secretary, Finance Department, Government of West Bengal.
12. All Groups/Cells/ Branches of Finance Department.
13. Shri Mainak Mukhopadhyay, Pr. System Analyst/Scientist-D, N.I.C., Nabanna, Howrah-711102.
14. Shri Sumit Mitra, Network Administrator, Finance Department-for uploading in the website of Finance Department.
15. Shri Saumitra Biswas, Senior Software Developer, Finance Department, Group-H, Nabanna, Howrah.
16. Office Copy.

  
Deputy Secretary to the  
Government of West Bengal