

Government of West Bengal
Finance Department
Audit Branch
"Nabanna", Mandirtala, Howrah-711 102.

No. 8860-F(Y)

Howrah, the 17th December, 2013.

MEMO

Sub : Monthly rate of cleaning and servicing of Scanner.

In partial modification of Finance Department's Memo No. 7223-F dated 21.09.2006 and Memo No. 3092-F(Y) dated 07.11.2012, the rate of cleaning and servicing of Scanner is fixed on ₹15/- (Rupees fifteen) only per month. All other rate for other office equipments and terms and conditions of Memo No. 7223-F dated 21.09.2006 and Memo No. 3092-F(Y) dated 07.11.2012 remain unchanged.

In case Scanner is a part of the multifunction printer/photocopier separate cleaning charge is not admissible for Scanner other than that for printer/photocopier, since the printer/photocopier scans documents with the same machine.

This order will take immediate effect.

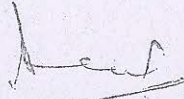
Sd/- G. Samanta
Joint Secretary to the
Government of West Bengal.
Howrah, the 17th December, 2013.

No. 8860/1(300)-F(Y)

Copy forwarded for information and necessary action to :

1. The Accountant General(A&E), West Bengal, Treasury Buildings, Kolkata-1.
2. The Additional Chief Secretary/Principal Secretary/Secretary,
_____ Department.
3. The Commissioner, _____
4. The Director of Treasuries and Accounts, West Bengal, 4, Lyons Range, Kolkata-1.
5. All Special Secretary/All Joint Secretary, Finance Department.
6. The District Magistrate/District Judge/Superintendent of Police,

7. The _____ Dte.
8. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
9. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Johar Building, P-1, Hyde, Kolkata-700 073.
10. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, I.B. Market, 1st Floor, Salt Lake City, Sector-III, Kolkata-700 106.
11. The Pr. A.O. & E.O. Deputy Secretary, Finance(Budget) Department.
- He is requested to upload the order in the website of Finance Department.
12. The Treasury Officer, _____
13. Group-H, Finance (Audit) Department.
14. The _____
15. Guard File of Finance Department.


Joint Secretary to the
Government of West Bengal.