

GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT (REVENUE)
"NABANNA", 325 Sarat Chatterjee Road, Howrah - 711102

No. 856- (16) – F.T.
FIN-34011(21)/32/2020-REV

Dated: 02.11.2020

From : Sri R. Bandyopadhyay, IAS
Additional Secretary to the Government of West Bengal.

To : Shri / Smt

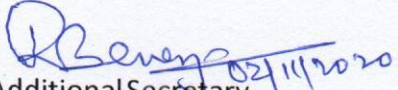
Sub : Selection for appointment to the post of Assistant Commercial Tax Officer on the basis of results of the WBCS (Exe) etc. Examination, 2018 - Group 'C' Services and Posts conducted by the Public Service Commission, West Bengal.

The undersigned is directed to congratulate him/her on success for selection for appointment to the post of Assistant Commercial Tax Officer in the Directorate of Commercial Taxes, West Bengal under this Department on the basis of results of the WBCS (Exe) etc. Examination, 2018 - Group 'C' Services and Posts conducted by the PSC, West Bengal and to say that his/her appointment is subject to satisfactory reports on both Police Verification and Medical Examination apart from fulfillment of other conditions as prescribed in the West Bengal Service Rules.

In view of the situation prevailing now due to 'COVID-19' pandemic, you are requested to down-load blank PVR form from Finance Department's website, 'www.wbfin.gov.in' and submit a copy of the filled-in form through e-mail (mail id: achintya.mitra@wbcomtax.gov.in) and send original two copies of filled-in forms by **speed post** to the undersigned, to avoid their visit to NABANNA, travel and human contacts as far as practicable, as now being advised, for health reasons.

An incumbent working under the State/Central Government whose PVR was completed at the time of earlier appointment should send an application to the undersigned through e-mail instead of filled-in PVR forms, stating his/her designation with place of posting, name of the Department/Directorate and name of the custodian of PVR along with detailed postal address and e-mail id of custodian of such PVR.

Other formalities e.g. medical examination, verification of original testimonials etc. shall be made thereafter, in due course.


Additional Secretary
to the Government of West Bengal

VERIFICATION ROLL

1.	Name in full (in Block capitals) with alias, if any (please indicate if you have added or dropped, at any stage, any part of your name or surname)	Surname	Name
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2.	The name of the post and the service applied for	
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3.	Present address in full (i.e. Village, Thana and District or House Number, Lane/Street and Road)	
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4.	(a) Home Address in full (i.e. Village, Thana and District or House Number, Lane/Street and Road)	
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	(b) If originally a resident of Pakistan/Bangladesh, the address in that Dominion and the date of migration to Indian Union	
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5. Particulars of places where you have resided for more than one year during the preceding five years		
From	To	Residential address in full (i.e. Village, Thana and District or House Number, Lane/Street and Road)

6.	(a) Father's Name in full with aliases, if any	
	(b) Present Postal address (if dead, give last address)	

6.	(c) Permanent Home Address	
	(d) Profession	
	(e) If in service, give designation and Official address	

7.	Nationality of	
	(a) Father	
	(b) Mother	
	(c) Husband	
	(d) Wife	
	(ii) Place of Birth of	
	(a) Husband	
	(b) Wife	

8.	(a) Exact date of birth	
	(b) Present age	
	(c) Age of Matriculation/S.F./Higher Secondary/Madhyamik (Secondary)	

9.	(a) Place of birth, District and State in which it is situated	
	(b) District and State to which you belong	

10.	(a) State your religion	
	(b) Are you a member of a Scheduled Caste/Scheduled Tribe ? Answer "Yes" or "No" and if the answer is "Yes" state the name thereof	

11. Educational Qualification showing places of education with years in School/Colleges since 15 years of age			
Name of School/College with full address	Date of entering	Date of leaving	Examination passed

12. If you have at any time been employed, give details			
Designation and post held or description of work	Period		Full address of the Office/Firm or Institution and reasons for leaving previous Service
	From	To	

13. Have you ever been arrested, detained or convicted by a Court of any offence? If the answer is "Yes" the full particulars of the arrest or detention or conviction and the sentence should be given.	
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14. Names of the responsible persons of your locality or two reference to whom you are known.	
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I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances, which might impair my fitness for employment under Government.

Place :	
Date :	

Signature of Candidate

[Certificate to be signed by a Gazetted Officer or Member of Legislative or other authority prescribed by the appointing authority]

Certified that I have known Shri/Smt.

Son/daughter of for the last

..... years to the best of my knowledge and belief and the particulars furnished by him/her are correct.

Signature

[Designation or status and

address]

Signature and designation of the Issuing Officer and the name of the Office with full address and date