

**GOVERNMENT OF WEST BENGAL**

**Finance Department**

Budget Branch

**No. 700-F.B.**

**Kolkata, the 31<sup>st</sup> March, 2010**

**MEMORANDUM**

The undersigned is directed to say that Vote-on-Account Budget of the State Government for the first four months of 2010-2011 has been passed by the West Bengal Legislative Assembly. Copies of the West Bengal Appropriation (Vote-on-Account) Act, 2010 have been forwarded to the Administrative Departments under Finance (Budget) Department Memo. No. 699-F.B. dated 31<sup>th</sup> March, 2010.

The Governor has now been pleased to decide as follows :

I) The Administrative Departments / Controlling Authorities may now make allotment of fund relating to **Non-Plan** expenditure for Salary Items (including Wages) and Non-Salary Items for the first four months (**April, May, June and July, 2010**) of the financial year 2010-2011, upto **33%** of the whole year's budget provision subject to the amount provided under Vote-on-Account.

a) Within the powers delegated under Delegation of Financial Power Rules, 1977 as amended from time to time or by virtue of the powers delegated in specific cases, the Administrative Departments / Controlling Authorities may sanction expenditure out of the Non-Plan allotment of fund **except** in the following cases : **i) 33-Subsidies ii) Finance Commission's Grants and iii) Schemes for which Central assistance is available.**

In the case of new projects / schemes, and also approved projects / schemes for which deviations from approved norms are considered necessary, approval of the Finance Department will be required before release of fund by the Administrative Departments / Controlling Authorities.

The concerned Departments will be required to furnish necessary information in prescribed proforma regarding repayment of loans as per Finance Department Memo No.80-F.B. dated 17.04.2006.

b) The Administrative Departments / Controlling Authorities may make allotment of fund relating to **State Plan** expenditure for the first four months (**April, May, June and July, 2010**) of the financial year 2010-2011 upto **33%** of the whole year's budget provision subject to the amount provided under Vote-on-Account and also sanction expenditure **except** in the following cases for which concurrence from the Finance Department in Budget branch will have to be obtained :

i) Schemes relating to EAP, RIDF, 12th FC, 13th FC, NCDC, REC, CRF, APDRP, AIBP, BADP, ACA under Article 275(I), TSP (relating to BCW Deptt.), BRGF, NPAG, NeGAP, HADP, RKVY, GLB, JNNURM, One-time ACA and ii) State Share for Centrally Sponsored Schemes or any other Scheme for which Central assistance is available and iii) Central Share in the Budget under State Plan.

In the case of new projects/schemes and also approved projects/schemes for which deviations from approved norms are considered necessary, approval of the Finance Department will be required before release of fund by the Administrative Departments / Controlling Authorities.

All proposals for release of fund for **Centrally Sponsored and Central Sector Schemes** will have to be referred to the Finance Department for concurrence.

The concerned Departments will be required to furnish necessary information in the prescribed proforma regarding release of Plan Fund as per Finance Department Memo No.52(75)-F.B. dated 12.04.2006.

II) All Departments should immediately issue orders of allotment to their subordinate offices. It may be noted that subject to the provision contained in Finance Deptt. Memo. No.2470-F(Y) dated 31.03.2010 no bill will be passed by the Treasury/Pay & Accounts Office without an allotment order. The Treasuries/Pay and Accounts Offices have been advised accordingly.

III) While issuing orders for sanctioning expenditure in exercise of the powers delegated under this Memorandum, the following sentence should be inserted in such orders  
**"This order issues in exercise of the powers delegated under Finance Department Memo No. 700-F.B. dated 31.03.2010".**

IV) The powers delegated to the Administrative Departments / Controlling Authorities to release fund are subject to the following conditions :-

- a) The project/scheme for which fund is to be released has been administratively approved following the existing procedure after obtaining concurrence of the Finance Department;
- b) The amount to be released can be accommodated within the Vote-on-Account provision under the project/scheme;
- c) There are no deviations - technical or otherwise - from the approved norms ;
- d) Restrictions on creation of posts, purchase / hiring of cars and other restrictions imposed by the Finance Department are observed.

**(S. Datta)**  
**OSD & EO Joint Secretary to the**  
**Government of West Bengal**

**No. 700/1 (300)-F.B.**

Copy forwarded for information and necessary action to :-

1. The Accountant General (A&E), West Bengal,  
Treasury Buildings, Kolkata-700 001.
2. The Pr. Accountant General (Audit), West Bengal,  
Treasury Buildings, Kolkata-700 001.
3. The Accountant General (R W & LBA), West Bengal, C.G.O. Complex, 3<sup>rd</sup> M.S.O. Building, 5<sup>th</sup> Floor,  
Block-DF, Salt Lake, Sector-I, Kolkata - 700 064.
4. The Director of Treasuries & Accounts, West Bengal,  
4, Lyons Range, 2<sup>nd</sup> floor, Kolkata- 700 001.
5. The Addl. Chief Secretary/Principal Secretary/Secretary/Special Secretary/Joint Secretary,  
..... Department.  
Copy of the relevant Act is enclosed.
6. ....Group/Branch, Finance Department.
7. The Commissioner,.....Division.
8. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I  
81/2/2, Phears Lane, Kolkata-700 012.
9. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I I  
P-I, Hyde Lane Kolkata-700 073.
10. The Treasury Officer ..... Treasury.
11. The District Magistrate, ..... District.
12. The District Judge..... District.
13. ....Department

Kolkata,  
The 31<sup>st</sup> March, 2010

**(S. Datta)**  
**OSD & EO Joint Secretary to the**  
**Government of West Bengal**