

**Government of West Bengal**

Finance Department  
NABANNA,  
325, Sarat Chatterjee Road  
Howrah – 711 102

No. 678-FB

Dated: 17.11.2021

From : Secretary to the Government of West Bengal.

To : Sutra Consultants Pvt. Ltd.  
Bhubaneswar, Orissa, India

Subject: **Letter of Award for engagement as Independent Verification Agency (IVA) regarding the World Bank assisted – Women's Empowerment and Inclusive Social Protection Program in West Bengal**

*Ref:* Technical and Financial offer opening vide memo no 674-FB dated 16.11.2021 and 652-FB dated 09.11.2021 respectively.

Sir/Madam,

1. This is in reference to the Technical and Financial Proposal submitted by your firm in response to the EoI No. Memo no. 08/Secy (SKS) /2021 dated 28.08.2021 followed by RfP issued vide 561-FB Dated: 08.10.2021 as amended vide 600-FB dated 27.10.2021.
2. Following the submission of Proposal by your firm, the proposal was considered and evaluated by the Tender Evaluation Committee constituted for this purpose.
3. Now, the Authority is pleased to inform you that your firm has provisionally been selected as the "Successful Bidder" as per provisions of the RFP document for "selection of IVA for the World Bank assisted – Women's Empowerment and Inclusive Social Protection Program in West Bengal" at a Financial Bid of Rs.74,28,750/- (Rupees Seventy four lakh twenty eight thousand and seven fifty only) inclusive of all expenses viz. tax, duties, levies, cess and out of pocket expenses but excluding GST.
4. This letter is intended to convey the Authority's acceptance of your proposal at the quoted financial bid as above. Accordingly, you are hereby requested to acknowledge the receipt of same.

5. The LOA and award of work is subject to the terms and conditions set out in the RFP issued to you and would further be subject to the conditions set out in the Service Agreement, to be executed between the Authority and your firm.
6. This "Letter of Award" is based on the following conditions:
  - a) You shall enter into a Service Agreement with the Authority at the earliest, detailing the Terms & Conditions for providing services as IVA for the World Bank assisted – "Women's Empowerment and Inclusive Social Protection Program in West Bengal"
  - b) You shall be governed by the Terms and Conditions stated in the RFP and Service Agreement. You shall not attach any conditions on any of your obligations as stipulated in the RFP document and Service Agreement; and
  - c) You shall submit a detailed plan for rendering the services in line for the approval of Finance Department, GoWB.

Kindly be informed that this communication by itself does not create any rights or contractual relationship with the Authority. Any such right or relationship shall come into effect, only after the approval of the Authority, after your furnishing the Acceptance of LOA and original documents forwarded by you in course of Short listing and Technical Evaluation, and the execution of the Service Agreement.

This letter is awarded in duplicate. The duplicate copy of this letter may be signed and returned along with the Letter of Authority authorizing the person to sign on your behalf, as a token of acceptance of the above terms & conditions.

Yours faithfully



Secretary to the  
Govt. of West Bengal

No. 678(1/2)-FB

Dated: 17.11.2021

Copy forwarded for information & necessary action;

1. The PA to Principal Secretary, Finance Dept.
2. Shrayana Bhattacharya, Senior Social Protection Economist, World Bank, New Delhi.

*Amrita Singh* 17.11.2021  
Officer on Special Duty to the  
Govt. of West Bengal