

Government of West Bengal
Finance Department
Audit Branch
Nabanna, Howrah – 711102
Email ID : finreceipt-wb@banpla.gov.in

No.67- F(H),

Date: Howrah, the 7th January, 2025.

ORDER

In pursuance of order of the Chief Secretary, Government of West Bengal, bearing No. 11-DMCD/O/III/9E-109/2013, dated – 02/01/2025, the services of the following Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department, may be posted temporarily for Control Room Duty in the State Emergency Operation Centre (SEOC) of Disaster Management & Civil Defence Department on the 2nd floor, Nabanna during **Gangasagar Mela, 2025** for the period from 10/01/2025, from 8.00 a.m. to 17/01/2025, (next day up to 8.00 a.m.) -

Date	8.00 a.m. to 8 p.m.	8.00 p.m. to 8.00 a.m.(Next Day)
10/01/2025 (Friday)	Smt. Aparna Das, Senior Personal Assistant. Mob. – 9432653502.	Shri Pronay Das, Personal Assistant. Mob.- 9231747627
11/01/2025 (Saturday)	Shri Prabir Biswas, Senior Personal Secretary, Grade-II. Mob.- 9051475154.	Shri Vishwakarma Shaw, Senior Personal Assistant. Mob.- 8981826664
12/01/2025 (Sunday)	Shri Amit Bhowmik, Senior Personal Assistant. Mob.- 9836545704.	Shri Rahul Choudhary, Senior Personal Assistant. Mob.- 7003832915
13/01/2025 (Monday)	Smt. Snigdha Barman, Sr. Personal Secretary, Grade-I. Mob.- 9830242192	Shri Bikash Some, Personal Secretary. Mob. – 9434666861
14/01/2025 (Tuesday)	Shri Susanta Halder, Senior Personal Secretary, Grade-I. Mob.- 8436083861.	Shri Dipak Prasad Gond, Senior Personal Assistant. Mob.- 9748355064.
15/01/2025 (Wednesday)	Shri Procheta Ranjan Nandy, Senior Personal Assistant. Mob.- 9474503292.	Shri Arup Das, Personal Secretary. Mob. - 9434536670.
16/01/2025 (Thursday)	Smt. Mita Bhattacharjee, Senior Personal Secretary, Grade-II. Mob. - 9433029319.	Shri Suklal Soren, Personal Secretary. Mob.- 8670477017.
17/01/2025 (Friday)	Shri Mrinal Kanti Saha, Personal Secretary. Mob. - 8981971480.	Shri Santanu Ganguly, Senior Personal Assistant. Mob.- 9903256602.

And, the services of all the Schedule 'A' English Stenographers mentioned above will be reverted back to their normal place of posting as soon as their Control Room Duties are over.

Sd/-
Special Secretary
Finance Department
Government of West Bengal

No.67/1[1]- F(H),

Date: Howrah, the 7th January, 2025.

Copy forwarded for information and necessary action to the Disaster Management & Civil Defence Department, Government of West Bengal with request to register the attendance of the above-mentioned Schedule 'A' English Stenographers on regular basis and send a copy of the Attendance Register to this Department within seven (07) days at the end of the Control Room duty.

Sd/-

Deputy Secretary to the
Government of West Bengal

No.67/2[30]- F(H),

Date: Howrah, the 7th January, 2025.

Copy forward for information and taking necessary action to:-


1. P.S to Hon'ble MOS(I/C), Finance Department, Nabanna, Howrah.
2. Sr. P.S.-II to the Chief Secretary to the Government of West Bengal.
3. Sr. P.S.-II to Additional Chief Secretary, Finance Department,
4. Sr. P.A. to the Secretary, Public Works Department.
5. P.S. to the Additional Chief Secretary, Disaster Management & Civil Defence Department.
6. Sr. P.A to Special Secretary of this Department.
7. The Assistant Secretary (Establishment) _____ Department.

(The Department to which the concerned Stenographer is attached).

8. Shri/Smt. _____, Senior Personal Secretary/
Personal Secretary/ Senior Personal Assistant/ Personal Assistant of this Department.
9. The OSD & EO Deputy Secretary, Gr. H (P.A Pool), Writers' Building, Kolkata-1.
10. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department.
11. Shri Saumitra Biswas, Senior Software Developer of Finance Department.

..... For uploading the order in the website - wbsteno.gov.in.

12. Smt. Twinkle Ghosh, Data Entry Operator.
13. The Dealing Assistant.
14. Office Copy.


Deputy Secretary to the
Government of West Bengal