

Government of West Bengal  
Finance(Audit) Department  
Nabanna, Mandirtala, Howrah-711 102

No.6653-F(P)

Dated, Howrah the 27<sup>th</sup> December, 2016

MEMORANDUM

Software personnel engaged directly by the State Government Departments/Directorates against Profession Fees on Contractual basis in terms of Memo No.5859-F(Y) dated 22<sup>nd</sup> July, 2013 are at present, not entitled to any kind of days-off.

The matter of allowing certain days-off to such personnel had been under active consideration of the Government for sometime past and after careful consideration it has been decided to allow such Software Personnel 30(thirty) days off in a calendar year provided that it shall not entail absence of more than 7 consecutive days at a time including Saturdays, Sundays, holidays or weekly off days and further that such days-off shall not be carried forward to next calendar year.

This order will take effect from the 1<sup>st</sup> day of January, 2017.

Sd/- D. K., Mahapatra  
Special Secretary to the  
Government of West Bengal

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No.6653//1(500)-F(P)

Dated, the 27<sup>th</sup> December, 2016

Copy forwarded for information and necessary to :-

- 01) The Principal Accountant General (A&E) West Bengal, Treasury Buildings, Kolkata- 1.
- 02) The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata- 1.
- 03) The Additional Chief Secretary/Principal Secretary/Secretary, \_\_\_\_\_
- 04) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata- 700012.
- 05) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700 073.
- 06) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> floor, Salt Lake, Sector-III, Kolkata -700 106.
- 07) All Special Secretary/Joint Secretary/Deputy Secretary/Assistant Secretary/O.S.D. of this Department
- 08) The Registrar & D.D.O., Finance Department, , Nabanna, Howrah
- 09) The Accounts Officer, West Bengal Secretariat, Bikash Bhavan, Salt Lake, Kolkata-91
- 10) The District Magistrate/Judge \_\_\_\_\_
- 11) The Sub-Divisional Officer, \_\_\_\_\_
- 12) The Treasury Officer, \_\_\_\_\_
- 13) The Commissioner, \_\_\_\_\_
- 14) The Secretary, Assembly Secretariat, Kolkata
- 15) The Governor's Secretary, Governor's Secretariat, Raj Bhawan, Kolkata.
- 16) All Groups/Cells/Branches of this Department
- ✓ 17) Sri Sumit Mitra, Network Administrator Finance(Budget) Department  
He is requested to upload copy of this order in the website of Finance Department
- 18) Guard file
- 19) Office copy.



Deputy Secretary to the  
Government of West Bengal