

Government of West Bengal
North Bengal Development Department
Mitra Building (4th Floor), 8, Lyons Range, Kolkata-700 001

No. 544/NBD/2E-34/2013

Dated Kolkata, the 17th May, 2017

From: Smt. Manirupa Bhattacharjya,
Joint Secretary to the Govt. of West Bengal

To: The Principal Accountant General (A & E), West Bengal,
Treasury Buildings, 2 , Government Place (West), Kolkata-700 001.

Sub:- Proposal for issuance of authority for D.D.O. functions of
North Bengal Development Department

Sir,

I am directed to say that the Governor has been pleased to declare Shri Sankar Maity, OSD of North Bengal Development Department to act as the Drawing and Disbursing Officer (D.D.O.) with effect from 1.6.2017 in respect of North Bengal Development Department as per provision TR 4.028(4) of W.B.T.R., 2005.

Sl. No.	Department	DDO code	Salary Head of Account	Head of Account for Non-Salary items
1.	North Bengal Development Department	CAB/NBA/001	"2052-Sectt.General Services-00-090-Sectt.-NP-Non-Plan-033-Deptt. of North Bengal Development (N.B.)-V-01-Salaries"	"2052-Sectt.General Services-00-090-Sectt.-NP-Non-Plan-033-Deptt. of North Bengal Development (N.B.)-V-13-Office Expenses"

2. Shri Sankar Maity shall function as Drawing and Disbursing Officer of the Departments with D.D.O. Codes and heads of accounts as detailed in the margin.

3. I am, therefore, directed to request you to issue the authority in favour of Shri Sankar Maity, OSD to function as D.D.O. of the Department in margin. Four sets of specimen signature of Shri Sankar Maity , the Drawing and Disbursing Officer, duly attested by me are enclosed for necessary action from your end.

4. This issues with the concurrence of the Group-T of Finance Department vide U.O.No. Group-T/2017-2018/0122 dated 15.05.2017.

Yours faithfully,



Joint Secretary to the Govt. of West Bengal

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Copy forwarded for information and necessary action to the:-

- 1) The Principal Accountant General(Audit) West Bengal, Treasury Buildings, Kolkata-1.
- 2) The Principal Accountant General(Receipt, works and Local Bodies Audit), West Bengal.
C.G.O.Complex, 3rd M.S.O., Building, 5th Floor, Block-DF, Sector-1, Salt Lake, Kolkata-700064.
- 3) The Director of Treasuries and Accounts, West Bengal, 4 Lyons Range, Kolkata-700 001.
- 4) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12.
- 5) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata-73.
- 6) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, 1 B. Market (1st floor), Salt Lake, Kolkata-106.
- 7) The Manager, Reserve Bank of India, Public Accounts Department, Kolkata-700001.
- 8) P.S. to MIC , finance and Excise Department, Government of West Bengal.
- 9) P.S. to MIC of this Department.
- 10)P.A to Principal Secretary, Finance Department, Government of West Bengal.
- 11)P.A to Principal Secretary, North Bengal Development Department, Government of West Bengal.
- 12)Shri Sankar Maity, OSD, North Bengal Development Department.
- 13)Shri Sumit Mitra, Network Administrator, Finance Department- for uploading in the website of Finance Department.
- 14)Shri Saumitra Biswas (software Personnel), Finance Department, Group-H, Nabanna, Howrah.
- 15)Office copy.



Deputy Secretary to the Government of West Bengal

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