

**Government of West Bengal**  
**Finance Department**  
**e-Governance Group**  
**Nabanna, 12<sup>th</sup> Floor**  
**325, Sarat Chatterjee Road, Howrah-711102**

**Memo. No.5061-F(eGOV)**

**Date:29/08/2023**

**INTRODUCTION OF SUBMISSION OF LIFE CERTIFICATE FROM HOME BY USING ONLY A SMARTPHONE THROUGH FACE AUTHENTICATION FOR THE PENSIONERS/FAMILY PENSIONERS DRAWING PENSION FROM TREASURIES OF WEST BENGAL**

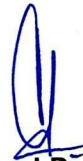
In continuation of the Notification Number 5909-F(Y) dated 25<sup>th</sup> October 2019, the present forms of submission of life certificate by the pensioners/family pensioners are (i) **submission of physical/hard copy of life certificate verified by the competent authority with his/her signature to the Treasuries or to the banks** and (ii) **submission of digital life certificate (DLC) on Jeevanpramaan Portal through Bio-metric device**. In the first case either pensioners/family pensioners or their closed-ones have to appear before the Bank Branch or the Treasury for submission of physical/hard copy of life certificate and in the second case the pensioners/family pensioners have to physically present them-selves either at the Treasury or the Bank Branch where the Bio-metric device facility is available.

The Government was considering from sometime past to introduce the facility for **submission of DLC from home by using only a Smart Phone through Face Authentication** without appearing at the particular Treasury or the Bank Branch. Accordingly the Governor is pleased to introduce the facility for **submission of DLC from home by using a Smart Phone through Face Authentication** in addition to existing facilities noted in point (i) and (ii) in the first paragraph.

In case of suspended PPO for not submitting Life Certificate timely, the pensioners/ Family pensioner can submit Life Certificate in the modes of (i) submission of Physical/Hard Copy of Life Certificate to the Treasury (ii) submission of DLC through Bio-metric device (iii) submission of DLC from home by using only a Smart Phone through Face Authentication without appearing at the particular Treasury. Under normal circumstances the pensioners/family pensioners may use this newly introduced facility from 1<sup>st</sup> November 2023 and onwards in addition to existing facilities noted in point (i) and (ii) in the first paragraph.

User guideline for submission of DLC through Smart Phone is available under 'Guidelines' portion of IFMS Portal.

This order shall take effect from 7th September 2023 in respect of submission of DLC for suspended PPOs and for the normal circumstances the pensioners/family pensioners may submit DLC from 1<sup>st</sup> November 2023 onwards as usual. Necessary Amendments in the West Bengal Treasury Rule shall be made in due course.




**Manoj Pant** 29/08/2023

**Additional Chief Secretary to the  
Government of West Bengal**

Copy forwarded for information and necessary action to: -

- 1.The Principal Accountant General (A&E), Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-1.
- 2.The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-1.
- 3.The Accountant General (Receipts, Works, and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5<sup>th</sup> Floor, Sector-I, Salt Lake, Kolkata-700064
4. The Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
- 8.The Additional Chief Secretary/Principal Secretary/Secretary,  
.....Department, Government of West Bengal.
9. The Commissioner, ..... Division,
10. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
11. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
- 12.The .....Department/Directorate.....
13. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-1.
14. The  
Director.....
15. The District Magistrate / District Judge / Superintendent of Police, .....
16. Financial Advisor, ..... Department
17. The Sub-Divisional  
Officer.....
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - 1, 81/2/2, Phears Lane, Kol-12
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-1, Hyde Lane, Kol-1
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III; SUVANNA, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No-9, Block- DE, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer.....
22. The Group ...../.....Branch,Finance Department
23. The Competent Authorities, Bank.....

  
**Atanu Majumdar**  
**Senior Special Secretary to the**  
**Government of West Bengal**