

Government of West Bengal
Finance (Audit) Department
Nabanna, Howrah-711 102

No: 5023 -F(Y)

Date:- 07th August, 2018

To,
District Magistrate,
_____ District (All)
West Bengal.

Sub: Master Trainer Training Programme for ATO on GeM procurement.

Sir/Madam,

I am directed to request you to please send one Addl Treasury Officer (ATO) of your District/ Subdivision to attend the training programme on GeM procurement as per the schedule mentioned herein below at Finance Department's Conference Hall Room No. 1202, Nabanna from 11.00AM to 01.30PM.

I am also directed to request you to arrange for similar training programmes for all offices under your District/ Subdivision within 10 days of completion of training of master trainers so that your District/ Subdivision is able to understand procurement through GeM.

The training schedule at **Nabanna** from **11.00 A.M. to 01.30 P.M. on the assigned date.**

<u>Name of the Districts</u>	<u>Date of Training</u>
Hooghly, North 24 Parganas, South 24 Parganas, Howrah, Purba Burdwan, Paschim Burdwan, Purba Midnapore, Paschim Midnapore, Nadia, Bankura, Birbhum, Purulia.	09.08.2018
Jhargram, Murshidabad, Maldah, Utttar Dinajpur, Dakshin Dinajpur, Jalpaiguri, Alipurduar, Coochbehar, Darjeeling, Kalimpong.	10.08.2018

Thanking you,

Yours faithfully,

sd/-

(Pawan Kadyan)

Jt. Secretary

Finance Department & State
Nodal officer

No: 5023 -F(Y)

Date:- 07th August, 2018

Copy Forwarded to:

1. Directorate of Treasury and Accounts , West Bengal
2. Treasury Officer-----

G. K. Dash

Asst. Secretary
Finance Department