

**Government of West Bengal  
Finance Department  
e-Governance Group,  
NABANNA, Howrah – 711102**

Memo. No. 4959-F(eGov)

Date: 23/08/2023

**MEMORANDUM**

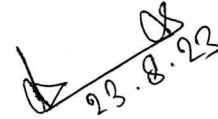
**Sub:** Extension of the period for submission/evaluation of online Self Appraisal Report

In partial modification of the Memo No. 4687- F(eGov.) dated 04/08/2023, the last dates for submission/evaluation and/or acceptance of the Self Appraisal Report (SAR) for the Appraisal Year 2018-19,2019-20,2020-21 and 2021-22 are extended as below

Type of Officer	Last date of submission/processing of SAR extended up to
Officer Reported Upon	04/09/2023
Reporting Officer	15/09/2023
Reviewing Officer	22/09/2023
Accepting Officer	29/09/2023

For the Appraisal Years 2022-23 the last dates are extended as below

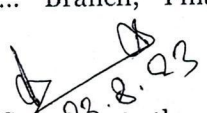
Type of Officer	Last date of submission/processing of SAR extended up to
Officer Reported Upon	04/09/2023
Reporting Officer	15/09/2023
Reviewing Officer	31/10/2023 (No change)
Accepting Officer	31/12/2023 (No change)

  
23.8.23

Special Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-1.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-1.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-1, Salt Lake, Kolkata-700064.
4. The PA to the Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-1.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-1.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,  
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal.
10. The Commissioner, ..... Division.
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. The.....Department/Directorate.....  
.....
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-1.
15. The Director .....
16. The District Magistrate/District Judge/Superintendent of Police,.....
17. The Sub-Divisional Officer, .....
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-1, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer, .....
22. The Group ...../..... Branch, Finance Department

  
 Special Secretary to the  
 Government of West Bengal