

Government of West Bengal
Finance Department
Audit Branch, WBA & AS Cell
Writers' Buildings, Kolkata-700 001.

No.4917-F(Y)/WB

Dated: 05.12.2017

NOTICE

Finance Department, Govt. of West Bengal invites application from retired members of West Bengal Audit & Accounts Service for **engagement on contract basis** to following posts under Financial Advisor set up:

1. Deputy Financial Advisor &
2. Accounts Officer

The eligibility criteria and terms and conditions of the engagement are as below:

- i. **Age:** Not exceeding 64 years as on 01.01.2018.
 - ii. **Qualification:** Must be a retired member of West Bengal Audit & Accounts Service.
 - iii. **Duties & Responsibilities:** The Deputy Financial Advisor & Accounts Officer shall discharge duties and responsibilities under the overall supervision of the concerned Financial Advisor of the concerned administrative department.
 - iv. **Period of engagement:** The period of engagement of Deputy Financial Advisor & Accounts Officer will be for 1 (one) year from the date of appointment or attainment of 65 years of age whichever earlier. Engagement will be purely on contract basis and is terminable after expiry of 1 (one) year.
 - v. **Remuneration:** Remuneration of retired officers engaged on contract shall be made in terms of Finance Department Order No. 3951-F, dated 27.05.2009 (Basic pay drawn on the date of retirement *minus* basic pension before commutation).
 - vi. **Place of Posting:** Kolkata & Siliguri.
 - vii. **Process of Application:** Interested candidates are requested to apply as per the enclosed "Application Form" and submit the same to the **Deputy Secretary, WBA&AS Cell, Group T, Writers' Buildings, Ground Floor, Block IV, Kolkata 700 001 in sealed envelope super scribing "Application for the post of Deputy Financial Advisor/Accounts Officer (as the case may be) under FA set up"** positively by **12.12.2017**. Duly signed scanned copy of the application can **also** be sent on the Email Id **srmcell.fin-wb@gov.in** within due date. **Candidates may apply for the post of Deputy Financial Advisor & Accounts Officer simultaneously but application for each post should be accompanied by separate duly filled up application form.**
 - viii. **Mode of Selection:** Deputy Financial Advisor & Accounts Officer under Financial Advisor set up will be selected on the basis interview to be conducted by the "Selection Committee" of the Finance Department.
 - ix. **Number of Vacancy:**
 - i. **Deputy Financial Advisor: 10 (Ten).**
 - ii. **Accounts Officer : 20 (Twenty).**
 - x. **Closing date of application: 12.12.2017.**
- Encl: Application Form.


Secretary to the Govt. of West Bengal
Finance Department.

**FORM FOR APPLICATION TO THE POST OF DEPUTY FINANCIAL
ADVISOR/ACCOUNTS OFFICER.**

1. **Name of the Candidate :**
2. **Date of Birth :**
3. **Address :**
4. **Mobile No. :**
5. **Email Id :**
6. **Qualification :**
7. **Date of Joining in WBA&AS :**
8. **Mode of recruitment :**
9. **Date of retirement :**
10. **Pay at the time of retirement :
(Pay in pay band plus grade pay)**
11. **Basic Pension :**
12. **Details of last 03 (three) postings before retirement :**

Sl No.	Details of Posting including post held, office, department, period etc.	Exposure to audit work (if any)
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13. **Experience in working under Financial Advisor set up : (if any)**

I Shri do hereby certify that the information given above are true to the best of my knowledge and belief.

Date:

Place:

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Signature of the Candidate