

**Government of West Bengal
Finance Department, e-Governance Group
Nabanna, Howrah-711102**

No. 4883-eGov

Dated: 05.12.2024

MEMORANDUM

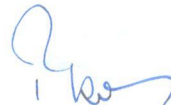
Subject: -Introduction of “Online Stamp Management Module” (OSMM)

Finance Department was contemplating to revamp and introduce a modified version of “Online Stamp Management Module” (**OSMM**) to take advantage of the technological advancement covering all such aspects like Requisition of Stamps, Online Payment, Delivery etc. Now, the Governor is pleased to introduce the “Online Stamp Management Module” in WBIFMS.

Henceforth, licensed stamp vendors/Individuals would avail the facility to place online stamp requisition through the newly introduced “**OSMM**” module in WBIFMS and be able to make payment utilizing the GRIPS portal.

In connection with the newly commenced online stamp procurement process, the following salient changes may be noted:

- All the stamp vendors are to mandatorily register under the new Online Stamp Management Module (“**OSMM**”) of WBIMS and for this, they have to upload copies of their PAN, Photo, Stamp Vending Licence issued by the concerned Collector etc.
- Registered Vendors would have to prepare online requisition of stamps as required and submit the same online to the concerned Treasury through this new module which is to be approved by the Treasury Officer/ ATO before the vendor makes payment through GRIPS. Maker/checker facility would be made available.
- Receipt scroll from RBI (e-Treasury) would be available under Treasury MIS report on **T+2 days**.
- Treasury Officers will immediately complete the on boarding of existing stamp vendors under the new online “**OSMM**” module and they are further requested to provide adequate hand-holding support to the stamp vendors.
- There will also be a facility in “**OSMM**” for requisition of some category of stamps without registration like requisition of stamps by a member of public (as rule permits), requisition of Revenue Stamps by the Post Office, Notary Stamps by Notary Public where vending licences are not issued/required.
- Registered Vendors/Individuals, not accustomed with the online system, would also be able to procure stamps by collecting the system generated TR-7 from concerned Treasury from where they want to get the stamps followed by the deposit of the amount in the Treasury Linked Bank. Vendors/ Individuals may seek help of the BANGLA SAHAYATA KENDRA (BSK).
- The requisitions generated in the system by the Registered Vendors/Individuals and approved by the Treasury Officer would remain in the system for **03 (Three)** working days to complete payment against the same either through GRIPS/system generated TR-7. Thereafter, the same would be automatically removed from the system.
- Necessary modification in West Bengal Treasury Rules, 2005 will be made in due course.



**Additional Chief Secretary to the Govt. of West Bengal
Finance Department**

No. 4883-eGov

Dated: 05.12.2024

Copy forwarded for information and necessary action to: -

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-1, Salt Lake, Kolkata-700064.
4. The Chief Secretary to the Government of West Bengal.
5. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
6. The Additional Chief Secretary/Principal Secretary/Secretary.....
Department, Government of West Bengal.
7. The Secretary, Finance (Audit) Department, Government of West Bengal
8. Directorate of Registration & Stamp Revenue
9. The Commissioner,Division,
10. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
11. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
12. The..... Department/Directorate.....
13. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
14. The Director ,.....
15. The District Magistrate,.....
16. The Sub-Divisional Officer,.....
17. Calcutta Collector Office, 11, Netaji Subhas Rd, Fairley Place, BBD Bagh, Kolkata, West Bengal, 700001
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - 1, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block-DF, Sector-1, Bidhannagar, Kol-64.
21. The Treasury Officer,
22. The Group Branch, Finance Department

 5-12-24

**Special Secretary to the Govt. of West Bengal
Finance Department**