

Government of West Bengal  
Finance [Audit] Branch  
"NABANNA"

325,S.C.Chatterjee Road, Howrah – 711 102.

No. : 472-F(P2)

Date: 09.02.2022.

**MEMORANDUM**

In view of General Elections to 108 (one hundred and eight) Municipal Bodies to be held on the **27<sup>th</sup> February, 2022 (Sunday)**, vide Notification No. **536-SEC/1E-99/2021(Pt. I)** dated **03.02.2022** of the West Bengal State Election Commission, the undersigned is directed to say that:

- 1) Since the date of poll on 27<sup>th</sup> February, 2022 falls on Sunday, which is a public holiday under N.I. Act, 1881, Separate order declaring the said date as a holiday for State Government offices, Undertakings, Corporations, Boards, Statutory and Local Bodies, Educational Institutions etc. under the control of the State Government situated within extent of those Municipal Bodies is not necessary.
- 2) For the Educational Institutions/Government offices etc. which will be used as Polling Stations / Sector Office / Distribution-cum-Reception Centre, local holiday may be declared for the said institutions/establishment by the Competent Authority on the date of despatch i.e. 26<sup>th</sup> February, 2022 (Saturday).
- 3) Labour Department will issue suitable instructions to shops, commercial and industrial establishments requiring them to declare the said date as a paid holiday for the workers of the concerned polling area to enable them to exercise their franchise in the election.
- 4) In case of an employee working outside the polling area and where the date of Poll has not been declared as holiday in his place of work, he/she shall be permitted to cast his/her vote by way of allowing special leave on that date.
- 5) In case of re-poll, the employees/workers shall be allowed to cast their votes on the date of re-poll also in the manner as stated in Para – 3) and 4) above.
- 6) If the poll process continues upto the late hours on 27<sup>th</sup> February, 2022 resulting in the late release of Polling Personnel from Reception Centres rendering it difficult for them to attend office in time on 28<sup>th</sup> February, 2022 (Monday), special leave may be allowed to such employees for that day in consideration of the situation stated above.

Sd/- Saibal Barman  
Secretary to the  
Government of West Bengal.

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