

Government of West Bengal

Finance Department

(Audit Branch)

NABANNA

325, Sarat Chatterjee Road, Howrah-711102

No. 4490-F(P2)

Dated 16/12/2025

MEMORANDUM

It may be recalled that the Finance Department Memo. No.9008-F(P) dated 16/09/2011 was issued to grant security of tenure, consolidated remuneration, annual enhancement, leave, terminal benefit, etc. to casual/daily-rated/ contractual workers who were engaged prior to 01/04/2010 with certain terms and conditions. In subsequent orders of this department issued vide No. 4011-F(P) dated 20/05/2013, No.1107-(P) dated 25/02/2016, No. 1033-F(P2) dated 08/02/2019 and No.1091-F(P2) dated 01/03/2024, service conditions and remuneration structures of these categories of workers were further improved.

Now, references are being received from different corners regarding applicability of the above orders issued in continuation of No.9008-F(P) dated 16/09/2011. In this regard, it is hereby clarified that:

- 1) *After issue of No.9008-F(P) dated 16/09/2011, the State Government has issued a few orders allowing fresh engagement of contractual personnel extending the benefits contained in No. 9008-F(P) dated 16/09/2011 and its subsequent orders. For such cases, as engagement period is less than 5 or 10 years, provision for accommodating such contractual personnel has been made in No.4011-F(P) dated 20/05/2013, No.1107-(P) dated 25/02/2016, No. 1033-F(P2) dated 08/02/2019 and No.1091-F(P2) dated 01/03/2024.*
- 2) *Other than above, Finance Department has also allowed contractual engagement having different sets of terms and conditions and remuneration structure. Such contractual personnel will continue to be guided by such conditions as fixed by the Finance Department for them and not by Memo 9008-F(P) dated 16/09/2011 and the orders issued in continuation of it.*

If further clarification in this regard is required, the same may be referred to Finance Department separately.

Sd/- P.K.Mishra

Additional Chief Secretary
to the Government of West Bengal

No. 4490/1(200)-F(P2)

Dated 16/12/2025

Copy forwarded for information and necessary action to:

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kol.- 1.
- 2) The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kol 1.
- 3) The Additional Chief Secretary/Principal Secretary/Secretary..... Dept.
- 4) The Director General & Inspector General of Police, West Bengal.
- 5) The Commissioner of police Kolkata
- 6) The Divisional Commissioner Division (All).
- 7) The District Magistrate/District Judge/Superintendent of Police
- 8) The Sub-Divisional Officer
- 9) The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I/II/III
- 10) The Treasury OfficerTreasury (All)
- 11) Shri Sumit Mitra, Network Administrator, Finance Department for uploading this Memorandum in the Finance Department's Website.


Special Secretary

to the Government of West Bengal