

**GOVERNMENT OF WEST BEBNGAL**  
**Finance (Audit) Department**  
**NABANNA**  
**325, Sarat Chatterjee Road**  
**Howrah – 711 102.**  
**Email ID : finreceipt-wb@bangla.gov.in**

No.4421– F(P2)

Dated, Howrah, the 24<sup>th</sup> October, 2024

**M E M O R A N D U M**

In view of bye-elections to 6-Sitai(SC), 14-Madarihat(ST), 104-Naihati, 121-Harao, 236-Medinipur and 251-Taldangra Assembly Constituencies scheduled to be held on **13<sup>th</sup> November, 2024 (Wednesday)** vide Press Note No. ECI/PN/150/2024 dated 15<sup>th</sup> October, 2024 of the Election Commission of India, the undersigned is directed to say that the Governor is hereby pleased to declare the said date of Poll as public holiday under section 25 of the Negotiable Instruments Act, 1881 for the Government offices, Organizations, Undertakings, Corporations, Boards, Statutory and Local Bodies, Educational Institutions situated within the extent of the aforementioned Assembly Constituencies.

2. Labour Department will issue suitable instructions to shops, commercial and industrial establishments including Tea Gardens to declare the said date for the concerned Assembly Constituency as paid holiday for the workers to enable them to exercise their franchise in the election.
3. There may be cases where a person is ordinarily resident in any of the above-mentioned Constituencies and registered as an elector but serving or employed in an industrial undertaking or an establishment located outside the Constituency. In such a situation, such electors including casual workers working outside the constituency concerned will be entitled to the benefit of a paid holiday extended under section 135B(1) of the Representation of the People Act, 1951.
4. In case of re-poll, the employees/ workers shall be allowed to cast their votes on the date of re-poll also in the manner as in Para-2 and Para-3 above.
5. If the poll process continues up to late hours on the poll date, resulting in the late release of Polling Personnel from Reception Centres rendering it difficult for them to attend office in time on 14<sup>th</sup> November, 2024 (Thursday), special leave may be allowed for that day to deserving employees only.

For the Government Offices/Educational Institutions etc. which will be used as Polling Stations/Sector Office/ Distribution-cum-Reception Centre, local holiday may be declared for the said institutions/establishments by the Competent Authority on the date of dispatch i.e. 12<sup>th</sup> November (Tuesday).

**Sd/- P.K.Mishra**  
**Additional Chief Secretary**  
**to the Government of West Bengal**

Copy forwarded for information and necessary action to :

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata –700 001.
- 2) The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata –700 001.
- 3) The Principal Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 3<sup>rd</sup> M.S.O. Buildings, 5<sup>th</sup> Floor, Block-DF, Sector-I, Salt Lake, Kolkata – 700 064.
- 4) The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.
- 5) The Chief Electoral Officer, West Bengal.
- 6) The Additional Chief Secretary / Principal Secretary, Labour Department.
- 7) The Additional Chief Secretary / Principal Secretary / Secretary  
\_\_\_\_\_ (All Departments).
- 8) The Divisional Commissioner \_\_\_\_\_ Division (All).
- 9) The D.G & I.G. Police, West Bengal.
- 10) The Commissioner of Police Kolkata,
- 11) The District Magistrate/District Judge/Superintendent of Police \_\_\_\_\_ (All).
- 12) The Sub-Divisional Officer \_\_\_\_\_ (All).
- 13) The Senior Personal Secretary to the Chief Secretary to the Government of West Bengal.
- 14) The Personal Secretary to HMOS(IC), Finance Department, Government of West Bengal.
- 15) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, II, III.
- 16) The Section Officer & D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah – 711 102.
- 17) All Chamber of Commerce.
- 18) All Nationalised Banks.
- 19) Shri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the Finance Department Website.
- 20) Office copy.



**Special Commissioner to the  
Government of West Bengal**