

Government of West Bengal

Finance Department

Audit Branch

Nabannn, Howrah - 711102Email ID:finreceipt-wb@bangla.gov.in**No: 4260-F(H),****Date: 30.09.2024.****ORDER**

In pursuance of order of the Chief Secretary, Government of West Bengal, bearing No. 2212-DMCD/O/111/7M-108/2014, dated - 21/09/2024, the services of the following Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby placed temporarily for the Control Room Duty in the Emergency Operation Centre (EOC) of Disaster Management & Civil Defence Department on the 2nd floor, Room No - 203, Nabanna during the holidays **from 07/10/2024 to 18/10/2024 for Durga Puja, from 31/10/2024 to 04/11/2024 for Kali Puja and 07/11/2024 to 08/11/2024 for Chhat Puja** round the clock from 8.00 A.M. to 8.00 A.M. (Next day) -

Date	8.00 a.m. to 8.00 p.m.	8.00 p.m. to 8.00 a.m. (Next day)
07.10.2024 (Monday) Maha Chaturthi	Shri Ujjal Halder, Personal Secretary. Mob. - 8013402884.	Shri Pronay Das, Personal Assistant. Mob.- 9231747627.
08.10.2024 (Tuesday) Maha Panchami	Smt. Swagata Nandy, Senior Personal Assistant. Mob. - 8274806226	Shri Mukti Pada Das Senior Personal Assistant. Mob. - 9836085729.
09.10.2024 (Wednesday) Maha Sasthi	Smt. Aparna Das, Senior Personal Assistant. Mob. - 9432653502	Shri Prasun Datta, Senior Personal Assistant. Mob. - 8768662406
10.10.2024 (Thursday) Maha Saptami	Shri Mrinal Kanti Saha, Personal Secretary, Mob.- 8981971480	Shri Manik Hansda, Senior Personal Assistant. Mob.- 9475350090.
11.10.2024 (Friday) Maha Astami / Maha Nabami	Shri Pijush Atarhi, Senior Personal Assistant. Mob. - 9433023706	Shahbaz Alam, Personal Assistant. Mob.- 8981862174.
12.10.2024 (Saturday) Vijaya Dasami	Ghousulwara Khan, Personal Secretary. Mob.- 9051355231.	Shri Dipak Prasad Gond, Senior Personal Assistant. Mob.- 9748355064.
13.10.2024 (Sunday) Akadashi Addl. Day Durga puja	Shri Siddhartha Barua, Personal Secretary. Mob.- 9874420089.	Shri Vishwakarma Shaw, Senior Personal Assistant. Mob.- 8981826664
14.10.2024 (Monday) Addl. Day Durga puja	Shri Amlan Mukhopadhyay, Senior Personal Assistant. Mob. - 9433551409.	Shri Sanjoy Chakraborty, Senior Personal Assistant. Mob.- 9732991908.
15.10.2024 (Tuesday) Addl. Day Durga puja	Smt. Sonali Sena, Senior Personal Secretary, Grade-II. Mob.- 9432560646.	Shri Subrata Sanfui, Personal Secretary. Mob.- 9903494273
16.10.2024 (Wednesday) Lakshmi Puja	Shri Paresh Kumar Das, Senior Personal Assistant. Mob.- 9433622815.	Shri Shyamapada Kisku, Personal Secretary. Mob.- 8016174815.

17.10.2024 (Thursday) Addl. day Lakshmi Puja	Shri Bishupada Das, Senior Personal Assistant. Mob.- 9143350317.	Shri Abhijit Sen, Senior Personal Secretary, Grade-II, Mob.- 9239250993.
18.10.2024 (Friday) Addl. day Lakshmi Puja	Shri Pranab Kumar Munshi Personal Secretary. Mob. - 9433935035.	Shri Suklal Soren, Senior Personal Assistant. Mob.- 8670477017.
31.10.2024 (Thursday) Kali Puja	Shri Prodosh Kanti Ghosh, Senior Personal Secretary, Grade-II. Mob. - 9433631188.	Imteyaz Ahmed, Senior Personal Assistant. Mob.- 9831647346.
01/11/2024 (Friday) Additional Day for Kali Puja	Shri Bikash Some, Personal Secretary. Mob. - 9434666861.	Shri Dilip Kumar Barman, Senior Personal Assistant. Mob.- 8961440703.
02/11/2024 (Saturday) Additional Day for Kali Puja	Shri Subhabrata Pal, Personal Secretary. Mob.- 9433526610.	Shri Sawan Shaw, Personal Assistant. Mob. - 9038470119.
03/11/2024 (Sunday) Bhratridwitiya	Sadikul Alam, Personal Assistant. Mob.- 7501407360.	Shri Niladri Sekhar Ghosh, Senior Personal Assistant. Mob.- 9038382687.
04/11/2024 (Monday) Addl. day Bhratridwitiya	Shri Rahul Debnath, Personal Secretary, Mob. - 8902173937	Shri Basari Ghora, Senior Personal Assistant. Mob.- 9475884306.
07/11/2024 (Thursday) Chhat Puja	Shri Bijoy Dhali, Senior Personal Assistant. Mob.- 9748362795.	Shri Abhijit De, Personal Secretary. Mob. - 9433936594
08/11/2024 (Friday) Chhat Puja	Shri Dilip Kumar Dey, Senior Personal Assistant. Mob. - 9475190477.	Shri Rahul Choudhary, Senior Personal Assistant. Mob.- 7003832915.

The services of all the Schedule 'A' English Stenographers will be reverted back to their normal place of posting as soon as their Control Room Duties are over.

Sd/- Arindam Mukherjee
Special Secretary
Finance Department
Government of West Bengal

No: 4260/1(1)-F(H),


Date: 30.09.2024.

Copy forwarded for information and necessary action to the Disaster Management & Civil Defence Department, Government of West Bengal with request to register the attendance of the above-mentioned Schedule 'A' English Stenographers on regular basis and send a copy of the Attendance Register to this Department within seven (07) days after the Control Room duty is over.

Sd/- Achintya Bachhar
Deputy Secretary to the
Government of West Bengal

Copy forwarded for information and taking necessary action to:-

1. P.S to Hon'ble MOS(I/C), Finance Department, Nabanna, Howrah.
2. P.S. to the Chief Secretary to the Government of West Bengal.
3. Sr. P.S-II to Additional Chief Secretary, Finance Department,
4. P.S. to the Additional Chief Secretary, Disaster Management & Civil Defence Department.
5. P.S. to the Secretary, Public Works Department.
6. Sr. P.A to Additional Secretary of this Department.
7. Shri Achintya Bachhar, Deputy Secretary, Gr. H, Nabanna, Howrah - 711 102.
8. The Assistant Secretary (Establishment), -----
Department.
(The Department to which the concerned Stenographer is attached with).
9. Shri / Smt. _____, Senior Personal Secretary/ Personal Secretary/ Senior Personal Assistant/ Personal Assistant of this Department.
10. The Deputy Secretary, Gr. H (P.A Pool), Writers' Building, Kolkata-1.
11. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department.
..... He is requested to upload the order in the website - wbfm.gov.in.
12. Shri Saumitra Biswas, Senior Software Developer of Finance Department.
13. Smt. Twinkle Ghosh, Data Entry Operator.
..... For uploading the order in the website- wbsteno.gov.in.
14. The Dealing Assistant.
15. Office Copy.


Deputy Secretary to the
Government of West Bengal