

**Government of West Bengal**  
**Finance Department**  
**Audit Branch (Group T)**  
**(E-1007855)**

No: 4150- F(Y)

Date: 19.09.2024

**Subject: Updating of All Bank Accounts in SBMS Module in IFMS and Opening of  
Deposit Accounts**

Finance Department had earlier issued Notification No. 3620-F(Y) dated 14.08.2024 mandating registration of all bank accounts of all Government and semi Government offices in the SBMS module of IFMS with some directions like :

(i) All the Administrative Departments will arrange for opening of Deposit Accounts of all parastatal bodies under their administrative control so that all such organizations can use the Deposit Account for all their operations.

(ii) All such organizations will review the funds kept in the multiple bank accounts and take steps for transferring the same to the Deposit Accounts.

(iii) All the Administrative Departments will take suitable steps on the above measures and send an "action taken report" to Finance Department through mail id [sogroupt@gmail.com](mailto:sogroupt@gmail.com) by 5<sup>th</sup> of September, 2024.

However, no action taken report has been received so far from the Administrative Departments. Now all the Administrative Departments are again requested for immediate compliance of the above order and for sending an action taken report to mail id [sogroupt@gmail.com](mailto:sogroupt@gmail.com) by 30.09.2024.



Addl Chief Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Director, \_\_\_\_\_
8. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
9. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Salt Lake, Kolkata – 700064.
12. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
13. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_
14. Sub-Divisional Officer, \_\_\_\_\_
15. Treasury Officer, \_\_\_\_\_
16. Block Development Officer, \_\_\_\_\_
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the  
Government of West Bengal