

**Government of West Bengal  
Finance Department  
Audit Branch**

Memo No.4021- F(Y)

Dated, 16<sup>th</sup> July 2019

**MEMORANDUM**

Finance Department had earlier issued Memo No. 3290-F(Y) dated 13.06.2019 and Memo No. 3718-F(Y) dated 02.07.2019 for surrender of fund pertaining to Financial Year 2018-19 or earlier which are lying unutilized in the LF/PL/Deposit Accounts/Bank Accounts on 30.06.2019.

Now the Governor is pleased to decide that in all Payment Advices for making payment out of LF/PL/Deposit Account (except those governed under separate law/rule/enactment like PL A/c of Rent Controller, etc), the Operator/Administrator of the respective LF/PL/Deposit Account shall certify either of the following physically on the body of the advice:

1. It is certified that the payment advice has been generated out of fund received during the Financial Year 2019-20 vide Allotment No..... Dated.....

**OR**

2. It is certified that the payment advice has been generated out of CSS/CN fund (Name of the Scheme/Project to be mentioned in details)

**OR**

3. It is certified that the payment advice has been generated out of own source fund of the Organisation.

The Treasury Officer /Pay and Accounts Officer will not allow payment of any Advices without such certification.

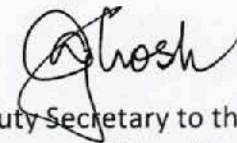
This order will take immediate effect.



(H.K.Dwivedi)  
Additional Chief Secretary to the  
Government of West Bengal.

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_  
\_\_\_\_\_ Department. **He is requested to circulate the same to all Directorates / Regional Offices / Societies / PSUs / Statutory Organisations / autonomous Bodies / Parastatals under the administrative control of his Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_  
\_\_\_\_\_
8. Director, \_\_\_\_\_  
\_\_\_\_\_
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_  
\_\_\_\_\_
11. Sub-Divisional Officer, \_\_\_\_\_
12. Block Development Officer, \_\_\_\_\_
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Salt Lake, Kolkata – 700064.
16. Treasury Officer, \_\_\_\_\_  
\_\_\_\_\_
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the  
Government of West Bengal