

Government Of West Bengal  
Finance [Audit] Department  
"NABANNA"  
325, S.Chatterjee Road, Howrah – 711 102.

No. 355-F[P1]/FA/O/2M/154/19 (N.B.).

Dated, Howrah the 21<sup>st</sup> January, 2020.

MEMORANDUM

Employees borne in the Work-charged Establishments under various Departments are not regular employees of the State Government but they are entitled to pay and allowances in the same pay structure as that of their counterparts in the regular establishments of the State Government.

As the HRMS module is designed to allow the regular employees of the State Government to exercise option to come under the revised pay structure under West Bengal Services (Revision of Pay and allowance) Rules, 2019 and subsequent pay fixation for them, there is no scope for the Work- charged employees for exercising such option in the online mode.

In view of above, it has been decided that all such employees borne in the Work- charged establishments shall exercise their option in writing in the offline mode and their pay shall be revised by the respective Heads of Office in the offline mode and the respective Drawing and Disbursing Officers (DDOs) shall make necessary modifications in the Employee Master in the HRMS module of IFMS immediately to ensure that their pay and allowances are paid in the revised pay structure.

By order of the Governor

Sd/-H.K. Dwivedi

Additional Chief Secretary to the  
Government of West Bengal.

