

Government of West Bengal
Finance Department
Audit Branch, WBA & AS Cell
Writers' Buildings, Kolkata-700001

No. 3525-F(Y)/WB

Dated: 02.09.2016

N O T I F I C A T I O N

The Governor is pleased to engage 20 (twenty) retired officers of West Bengal Audit & Accounts Service whose names are incorporated in the enclosed **Annexure - A** to the posts of Accounts Officer (Audit) on **contract basis** in the FA setup under the respective Financial Advisor noted against their names for a period of 01 (one) year with effect from the date of joining or attainment 65 (sixty five) years of age whichever is earlier.

2. Remuneration of Accounts Officer (Audit) on contract under Financial Advisor set up shall be drawn by the respective Drawing & Disbursing Officer of the concerned department where service matters including salary and other personal claims of Financial Advisor, Deputy Financial Advisor and Accounts Officer of the respective cluster are placed.
3. The remuneration of Accounts Officers (Audit) on contract under Financial Advisor shall be determined by the concerned department as mentioned in Para 2 above in terms of Para 2 (ii) of Finance Department Memo No. 3951-F dated 27.05.2009 with effect from the date of joining to the posts subject to variation of Dearness Allowance / Dearness Relief as admissible from time to time.
4. All Accounts Officer (Audit) whose names are incorporated in the enclosed **Annexure - A** are hereby directed to report to the Secretary of the concerned department through Financial Advisor of the respective cluster within 07 (seven) days from the date of issue of this notification for completion of joining formalities.
5. The roles and responsibilities of the Accounts Officers (Audit) are attached in **Annexure-B**.
6. The services of Accounts Officers should preferably be limited to only Audit related matters and shall not be used for financial / tender matters.

By order of the Governor,

Sd/-

(P.A.Siddiqui)

Secretary to the
Government of West Bengal

Copy forwarded for information and taking necessary action to:

1. Accountant General (A&E), W. B., Treasury Buildings, Kolkata-700001.
2. Additional Chief Secretary, _____ Department.
3. Principal Secretary, _____ Department.
4. Financial Advisor, _____ Department.
5. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III.
6. Treasury Officer, Siliguri Treasury I.
7. Deputy Secretary, Service Record Cell, Finance Department, Group-T, Writers' Buildings, Kolkata.
8. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department for uploading this notification on the website of Finance Department.
- ✓ 9. Shri _____ .He is requested to report to Financial Advisor of the respective departmental cluster within 7 (seven) days from the date of issue of this notification for joining to the post of Accounts Officer (Audit).


Assistant Secretary to the
Government of West Bengal.

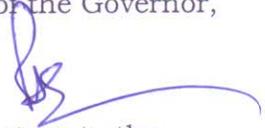
Annexure-A

Sl. No.	Name of Departments (Clusters)	Accounts Officer (Audit)	DOB
1	a) Agriculture	Shri Swapan Kr Basu	07.02.56
	b) Disaster Management		
	c) Agri-Marketing		
2	a) Land & Land Reforms	Shri Nimai Krishna Chakraborty	26.09.55
	b) Minority Affairs & Mass Education		
3	a) Higher Education	Shri Parimal Bhowmik	05.01.56
	b) Secondary Education		
	c) Mass Education Extension & Library Services		
	d) Science & Technology		
4	a) Women & Social Welfare	Shri Nihar Ranjan Bala	16.03.55
	b) Child Development		
	c) Backward Classes Welfare		
	d) Tribal Dev		
5	a) Fire & Emergency Services	Shri Asis Kumar Bhattacharyya	01.07.56
	b) Civil Defence		
	c) Paschimanchal Unnayan		
6	a) Urban Development	Shri Partha Sarathi Kuila	04.07.54
7	a) Health & Family Welfare	Shri Aniruddha Das Gupta	01.01.56
	b) Bio-Technology		
8	a) Panchayat & Rural Development	Shri Subhas Chandra Dutta	02.01.54
	b) Planning		
	c) Statistics & Programme Implementation		
9	a) Technical Education & Training	Shri Birendra Nath Pradhan	22.01.55
	b) Refugee Relief & Rehabilitation		
10	a) Municipal Affairs	Shri Bibekananda Das	08.01.53
	b) Law		
	c) Judicial		
11	a) Food & Supplies	Shri Sukumar Negel	01.04.54
	b) Cosumer Affairs		
	c) Water Resources Investigation & Development		
12	a) Transport	Shri Diptesh Ranjan Halder	12.07.55
	b) Labour		
	c) Micro, Small and Medium Enterprises & Textiles		
	d) Self-Help Group & Self-Employment		
13	a) Co-operation	Shri Asoke Kr Das	30.05.55
	b) Tourism		
	c) Sports		
	d) Youth Services		
14	a) Irrigation & Waterways	Shri Pijush Kanti Biswas	19.03.56
	b) Sundarban Affairs		
	c) Food Processing & Horticulture		

Annexure to Finance Department Notification No. 3525-F(Y)/WB, dated 02.09.2016

Sl. No.	Name of Departments (Clusters)	Accounts Officer (Audit)	DOB
15	a) Home b) Correctional Administration c) Hill Affairs d) Parliamentary Affairs	Shri Joydeb Pal	25.11.55
16	a) Public Health Engineering b) Power c) Housing	Shri Dipak Kumar Seal	04.10.53
17	a) Public Works b) Information & Cultural Affairs c) Personnel & Administrative Reforms	Shri Utpal Kr Chakraborty	28.07.56
18	a) North Bengal Development	Shri Chattrapati Dutta	01.09.55
19	a) Commerce & Industries b) Information Technology c) Industrial Reconstruction	Shri Kajal Kr Pandit	03.01.59
20	a) Animal Resources Development b) Fisheries c) Environment d) Forests	Shri Rabindranath Haldar-II	29.10.52

By order of the Governor,


Secretary to the
Government of West Bengal

Annexure-B

Functions, Role and Responsibilities of Accounts Officer (Audit) under FA set up

- i. To initiate, coordinate and follow up the process of compliance / settlement of audit para, audit objections, inspection reports, etc. pertaining to Department, Directorates / PSUs / Parastatals under supervision of FA and Secretary of the Department concerned.
- ii. To initiate, coordinate, supervise and follow up process / action on audit reports and appropriation accounts, report on Public Accounts Committee, Estimates Committee and Committee on Public Undertaking.
- iii. To assist and guide PSUs / Corporations (Companies), Societies, Autonomous bodies, etc. under the departments in compliance / settlement of draft audit para, Compilation and scrutiny of Balance Sheet, P & L Accounts, Annual Accounts, Income / Expenditure Accounts, Receipts & Payments Accounts, etc.
- iv. To assist and guide PSUs / Corporations (Companies), Societies, Autonomous bodies, etc. under the departments in taking suitable and appropriate preventive / advance measures so as to avoid repetitive audit observations / para.
- v. To initiate notes and submit informative reports to Departmental Secretary through FA for bringing out the status of compliance / non- compliance of audit observations and enhancing accounting quality.
- vi. Any other responsibility entrusted by Departmental Secretary / FA related with Audit matters.