

Government Of West Bengal

Finance Department,

Audit Branch

"NABANNA"

325 S.Chatterjee Road, Howrah – 711 102

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No. : 3311-F(P2)

Dated, Howrah, the 10th August, 2022.

MEMORANDUM

Municipal Bye-Elections to Constituencies of designated Municipality/Municipal Corporation as **noted below** are scheduled to be held on the 21st August, 2022 (Sunday), vide Notification No. **2310-SEC/1E-99/2021(Pt.I)** dated **28.07.2022** of the West Bengal State Election Commission.

Sl. No.	Name of the Municipality/ Municipal Corporation	Constituency (Ward) No.	District
1.	Bongaon Municipality	14	North 24 Parganas
2.	Asansol Municipal Corporation	6	Paschim Bardhaman

In this connection the undersigned is directed to say that since the date of poll **21st August, 2022** falls on Sunday, which is a public holiday under the N.I.Act, 1881, separate order declaring the said date as a holiday for State Government Offices, Undertakings, Corporation, Boards, Statutory and Local Bodies, Educational Institutions etc. under the control of the State Government situated within the polling area of respective Constituencies of Municipality/Municipal Corporation is not necessary.

- 2) For the Educational Institutions/Government Offices etc. which will be used as Polling Stations/Sector Office/Distribution-cum-Reception Centre, local holiday may be declared for the said institutions/establishment by the Competent Authority on the date of dispatch i.e. 20th August, 2022 (Saturday).
- 3) Labour Department will issue suitable instructions to shops, commercial and industrial establishments requiring them to declare the said date as a paid holiday for the workers of the concerned polling area to enable them to exercise their franchise in the election.
- 4) In case of an employee working outside the polling area and where the date of Poll has not been declared as holiday in his place of work, he/she shall be permitted to cast his/her vote by way of allowing special leave on that date.
- 5) In case of re-poll, the employees/workers shall be allowed to cast their votes on the date of re-poll also in the manner as stated in Pare-3) and 4) above.
- 6) If the poll process continues upto the late hours on 21st August, 2022 resulting in late release of Polling Personnel from Reception Centre rendering it difficult for them to attend office in time of 22.08.2022 (Monday), special leave may be allowed to such employees for that day in consideration of the situation stated above.

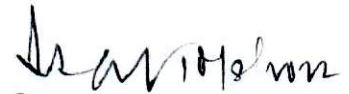
Sd/- S.Barman
Secretary to the
Government of West Bengal

No. : 3311/1[300]-F(P2)

Dated, Howrah the 10th August, 2022.

Copy forwarded for information and necessary action to :-

01. The Principal Accountant General [A&E], West Bengal, Treasury Buildings, Kolkata-1.
02. The Additional Chief Secretary/Principal Secretary/Secretary,
_____ Department.
03. The Principal Secretary to the Hon'ble Chief Minister, West Bengal.
04. The Additional Chief Secretary/Principal Secretary, Labour Department.
05. The Secretary, West Bengal State Election Commission, 18, Sarojini Naidu Sarani, Kolkata - 17.
06. The Divisional Commissioner, _____ Division.
07. The Director General and Inspector General of Police, West Bengal.
08. The District Magistrate/District Judge/Superintendent of Police, _____
09. The Sub-Divisional Officer, _____
10. The Treasury Officer, _____ Treasury
11. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III.
12. The Registrar & D.D.O., Finance Department, Government of West Bengal.
13. The Senior Personal Secretary to the Chief Secretary, Government of West Bengal.
14. The Senior P.A. to HMOS (IC) of this Department.
15. The Chief of News Bureau, Directorate of Information, Government of West Bengal.
16. Shri Sumit Mitra, Network Administrator, Finance Department
■ For uploading this Memorandum in the Finance Department website.
17. Office Copy.



Joint Secretary to the
Government of West Bengal