

Government of West Bengal  
Finance Department  
Audit Branch  
Nabanna, Howrah-711102

No. 3290 -F(Y)

Dated, the 13<sup>th</sup> June, 2019

MEMORANDUM

Sub: Refund of funds lying unspent in LF/PL/Deposit/Bank Accounts within 08.07.2019.

Finance Department had earlier issued Memo No.2013-F(Y) dated 1<sup>st</sup> April 2019 for refund of funds lying unutilized in LF/PL/Deposit/Bank Accounts to the Government Account.

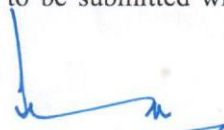
Now in supersession of all earlier orders issued in this regard, it has been decided that all the funds transferred to LF/PL/Deposit/Bank Accounts during the financial year 2018-19, which are lying unutilized on 31.03.2019 may be utilized up to 30.06.2019 only.

Thereafter, all funds transferred from Government Account to LF/PL/Deposit/Bank Accounts and lying unutilized (except those governed under separate law/rule/enactment like PL A/c of Rent Controller, Special LAO, etc) should positively be refunded to the appropriate Government Account by 08.07.2019. However the own funds of the organization and funds transferred in the current Financial Year need not be refunded.

FD Memo. No. 867-FB dated 20.09.2017 and 3724-F dated 10.05.2007 may be consulted for identifying the proper HoA in which the refund is to be made.

It is further clarified that the central share of funds under CSS/CN will not come under purview of this order.

All the Administrative Departments shall submit a consolidated report in excel format by mail to sogroupt@gmail.com as per Annexure A regarding the refund of funds made by all offices under their administrative control within 15.07.2019. The physical copy of the report is also to be submitted with signature of appropriate authority within the timeframe.



(H.K.Dwivedi, IAS)  
Additional Chief Secretary to the  
Government of West Bengal  
Finance Department.

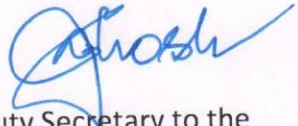
Annexure A

Name of the Department :					
Sl No.	Name of the Office	Amount refunded		Total Refund Amount	Remarks
		From Bank Account	From LF/PL/Deposit Account		

Signature of Appropriate Authority

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department. **He is requested to circulate the same to all Directorates / Regional Offices / Societies / PSUs / Statutory Organisations / autonomous Bodies / Parastatals under the administrative control of his Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_.
8. Director, \_\_\_\_\_.
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_.
11. Sub-Divisional Officer, \_\_\_\_\_.
12. Block Development Officer, \_\_\_\_\_.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, \_\_\_\_\_.
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

  
Deputy Secretary to the  
Government of West Bengal