

Government of West Bengal  
Finance Department  
Audit Branch

No. 3130-F(Y)

Date: 19/05/2017

MEMORANDUM

**Sub : Human Resources Management System (HRMS) of IFMS - Introduction of Stakeholders, Leave, Loan and T.A. / D.A sub-modules of HRMS in all offices of Government of west Bengal**

After successful implementation of financial transaction related sub-modules of IFMS i.e. e-bantan, e-pradan, CTS, e-billing and Pay Roll / Salary, the Government of West Bengal has decided to implement online Human Resource Management System (HRMS) Module of IFMS in the field of establishment matters of various employees in all government offices across the state.

This will facilitate switchover from present manual process practised in various offices of the state government across the state to a web-based online environment.

2. **Stakeholders, Leave, Loan and T.A./ D.A sub-modules under HRMS have been deployed in live server.** Some of the Departments have already started to work with those sub-modules in their establishment successfully.
3. **Training : Necessary training to Users (staff and officials) on these four (4) sub-modules** have already been completed.
4. **All departments and offices shall complete the mapping of "Stake-holders sub-module" at all levels by 22.5.17 start using other three (3) modules.**

In this circumstances Governor is hereby pleased to decide that the use of these sub modules would be mandatory w.e.f. 01/06/2017. No Bill of Salary and allowances would be generated in IFMS system unless Head of Office and employee mapping is made through "Stake Holder" sub-module. No TA Bill, Bill of GPF and other loans, etc. would be received at treasury without being submitted through these sub-modules.

(H.K.Dwivedi)

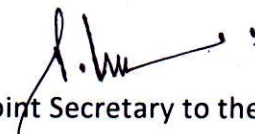
Principal Secretary to the  
Government of West Bengal

No. 3130/1(300) - F(Y)

Date: 19/05/2017.

Copy forwarded for information and necessary action to-

1. Additional Chief Secretary / Principal Secretary / Secretary.  
..... Department.
2. The Commissioner .....Division.
3. The Additional Secretary/ Special Secretary/ Joint Secretary, Finance Department
4. P.S. to MIC, Finance Department
5. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload the order in the Website of Finance Department.
6. The..... Department / Directorate.
7. The Director of Treasuries & Accounts, West Bengal,
8. The Director.....
9. The District Magistrate/ District Judge / Superintendant of Police.....
10. The Sub-Divisional Officer,.....
11. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -I,
12. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II,
13. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III,
14. Treasury Officer,.....
15. The Group..... Branch, Finance Department.

  
Joint Secretary to the  
Government of West Bengal