

Government of West Bengal
Finance Department
Audit Branch (Group T)
“NABANNA” 325, Sarat Chatterjee Road, Howrah – 711102
(E- 1266247)

NO: 310 -F(Y)

Date: 28-01-2026

MEMORANDUM

Subject: Appointment of Federal Bank to act as an Agency Bank for collection of Tax & Non-Tax Revenue on behalf of Government of West Bengal.

Government of West Bengal in the Finance Department is pleased to appoint Federal Bank to act as an Agency Bank for collection of Tax & Non- Tax Revenue on behalf of Government of West Bengal subject to the fulfillment of following conditions –

1. The Bank will follow the existing system of reporting of State Government transactions.
2. They will also follow Guidelines contained in the “Memorandum of Instructions – Accounting and Reconciliation – State Government Transactions and other instructions issued by the RBI time to time in the matter.

This is issued as per the authorization given by Reserve Bank of India vide No. KOL.BD.PAD.No.S476/14-03-001/2025-2026 dated 09.01.2026.


(Amit Kumar Mondal)
OSD & Ex Officio Special Secretary to
the Government of West Bengal

Copy forwarded for kind information:

1. Pr. A.G. (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata-700001.
2. Pr. A.G. (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata-700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3" MSO Building, 5" Floor, Block DF, Sector I, Salt Lake, Kolkata - 700064.
4. Additional Chief Secretary / Principal Secretary/ Secretary,.....Department requesting to circulate concerned offices/autonomous bodies/Parastatals under the administrative control of his Department.
5. Special Secretary / Additional Secretary / Commissioner/ Joint Secretary / Deputy Secretary, Finance Department.
6. The General Manager, Reserve Bank of India, Banking Department, 15-N.S. Road, Kolkata-1.
7. Financial Advisor, _____ Department.
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3" Floor, Kolkata - 700001.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-1, Old Khadya Bhavan, 3rd Floor (East side), 11A Mirza Ghalib Street, Kolkata - 700 087.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Old Khadya Bhavan, 2nd& 3rd Floor, (West side), 11A Mirza Ghalib Street, Kolkata - 700 087.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, Salt Lake, Kolkata - 700064.
13. Commissioner, _____ Division,
14. District Magistrate/District Judge/ Superintendent of Police, Commissionerate of Police
15. Sub-Divisional Officer, _____
16. Treasury Officer, _____
17. Block Development Officer, _____
18. Group _____ / _____ Branch, Finance Department.
19. Pankaj Kumar, State Business Head, Government Business Dept. Kolkata Zonal Office, Federal Bank.
20. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the
Government of West Bengal