

Government of West Bengal
Finance Department
Audit Branch (Group T)
"NABANNA" 325, Sarat Chatterjee Road, Howrah-711102
(E-1485902 - Gr. -J)

No: 3027 - F(Y)

Date: 14-08-2026

In continuation of No. 2460-F(Y) dated 21.04.2017 of the Finance Department, Audit Branch, and with a view to making the processing of pension files in a more user-friendly, fast, reliable and secure manner, the Governor is pleased to direct the following in respect of the advancements introduced in the e-Pension Portal of the Directorate of Pension, Provident Fund & Group Insurance (<https://dppg.wb.gov.in>):

1. The processing of all types of pension files of different Departments shall henceforth be received at DPPG exclusively through the e-Pension Module. No offline pension files shall be entertained under any circumstances, except pension files pertaining to State Universities and cases relating to any Court Orders.
2. 'Two-Factor Authentication', viz. User-Id/Password with OTP sent to the registered email and mobile number of the user, is hereby introduced at every user level in the e-Pension Portal, in order to make the system more secure and reliable.
3. A 'Document Uploading' feature has also been introduced in the system, to make it more transparent.
4. DPPG, Government of West Bengal, will issue the Detailed Process Flow and Standard Operating Procedure (SOP) in due course of time.

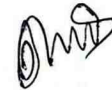
This Order shall come into force with effect from the 1st day of September, 2026.



(P K Mishra, IAS)
Additional Chief Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Director, _____.
8. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
9. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, Khadya Bhawan, 11A Mirza Ghalib Street, Kolkata – 700087.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Salt Lake, Kolkata – 700064.
12. Commissioner, _____ Division, _____.
13. District Magistrate / District Judge / Superintendent of Police, _____.
14. Sub-Divisional Officer, _____.
15. Treasury Officer, _____.
16. Block Development Officer, _____.
17. Group _____ / _____ Branch, Finance Department.
18. Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Deputy Secretary to the
Government of West Bengal