

**Government Of West Bengal**  
Finance [Audit]Department, 10<sup>th</sup> floor  
"NABANNA"  
325,S.C.Chatterjee Road, Howrah – 711 102

No.: 2941-F(H)

Dated : 14.10.2020

**ORDER**

In pursuance of order of the Chief Secretary, Government of West Bengal, bearing No.2549-DMCD/O/111/7M-108/2014, Dt.12/10/2020, the services of the following Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department are hereby placed temporarily for the Control Room Duty in the Emergency Operation Centre (EOC) of the Disaster Management & Civil Defence Department at the 2<sup>nd</sup> Floor, Nabanna, during Durga Puja holidays for the period from 19/10/2020 to 31/10/2020 round the clock from 8.00 A.M. to 8.00 A.M. (Next day)

DATE	From 8:00 AM to 8:00 PM	From 8:00 PM to 8:00 AM(Next day)
19/10/2020 (Monday) Tritia	Shri Bidyut Kumar Ray, Senior Personal Secretary, Grade – II. Mob. - 9830238912.	Shri Ranjan Mondal, Personal Assistant, Mob. - 9903914905.
20/10/2020 (Tuesday) Chaturthi	Shri Srimanta Kr. Naskar, Personal Secretary. Mob. - 9432131981	Shri Prabir Barua, Senior Personal Assistant. Mob. - 9903579270.
21/10/2020 (Wednesday) Panchami	Shri Pijush Atarhi, Senior Personal Assistant. Mob. -94330 23706	Shri Puspendu Bandyopadhyay, Personal Assistant. Mob. - 9564673838.
22/10/2020 (Thursday) Mahasasthi	Shri Malay Kr. Singha, Personal Secretary. Mob. - 95636 14633	Shri Kali Shankar Bagchi, Senior Personal Assistant. Mob. - 91638 79167.
23/10/2020 (Friday) Mahasaptami	Shri Pravas Majumder, Senior Personal Assistant. Mob. - 8585044721.	Shri Manoj Sarkar , Senior Personal Assistant. Mob. - 98367 15809.
24/10/2020 (Saturday) Mahaastami	Ghousulwara Khan, Personal Secretary. Mob. - 90513 55231	Imteyaz Ahmad, Personal Assistant. Mob. - 98316 47346.
25/10/2020 (Sunday) Mahanabami	Shri Asim Kr. Das, Senior Personal Secretary, Grade -II. Mob. - 90518 98380.	Sadikul Alam, Personal Assistant. Mob. - 75014 07360.
26/10/2020 (Monday) Vijayadasami	Shri Subhabrata Pal, Senior Personal Assistant. Mob. - 98335 26610.	Shri Barun Kr. Das, Senior Personal Assistant. Mob. - 97480 80966.
27/10/2020 (Tuesday) Akadashi Addl. day of Durga Puja	Shri Tanmoy Kumar Jana, Senior Personal Secretary, Grade - II. Mob. – 9433585791.	Shri Probir Barai, Senior Personal Assistant. Mob. - 94338 06777.
28/10/2020 (Wednesday) Addl. day of Durga Puja	Shri Rupak Majumder, Senior Personal Secretary, Grade - II. Mob. - 98300 78405.	Shri Sangeet Kumar Sarkar, Senior Personal Assistant. Mob. - 9830986223.
29/10/2020 (Thursday) Addl. day of Durga Puja	Shri Amiya Nanda Basak, Senior Personal Secretary, Grade - II. Mob. - 98308 25110.	Shri Arindrajit Chakraborti, Senior Personal Assistant. Mob. - 89108 18098.
30/10/2020 (Friday) Lakshmi Puja	Shri Tarun Kr. Majumder, Senior Personal Secretary, Grade - II. Mob. - 85830 64919.	Shri Dipak Prasad Gond, Personal Assistant. Mob. - 97483 55064.
31/10/2020 (Saturday) Addl. day of Lakshmi Puja	Shri Rajib Goswami, Senior Personal Assistant. Mob. - 80133 44730.	Shri Viswakarma Shaw, Personal Assistant. Mob. - 70039 86896.

The services of all the Schedule 'A' English Stenographers mentioned hereinabove will be reverted back to their normal places of posting as soon as their Control Room Duties are over.

Sd/- S.K.Ram  
Commissioner to the  
Government of West Bengal

No.: 2941/1[1]-F(H)

Dated: 14/10/2020

Copy forwarded for information and necessary action to the Disaster Management and Civil Defence Department, Government of West Bengal, with request to register the attendance of the above mentioned Schedule 'A' English Stenographers on regular basis and send a copy of the Attendance Register to this Department within Seven (07) days after the Control Room Duty is over.

Sd/- U.K.Dutta  
Deputy Secretary to the  
Government of West Bengal

No.: 2941/2(40)-F(H)

Dated : 14/10/2020

Copy forward for information and necessary action to :-

1. Sr. PS to Hon'ble MIC, Finance Department, Nabanna, Howrah.
2. Sr. PS to Chief Secretary, Government of West Bengal.
3. Sr. PS to Principal Secretary, Finance Department, Nabanna, Howrah.
4. Shri Dushyant Nariala, IAS, Principal Secretary, Disaster Management and Civil Defence Department, Nabanna, Howrah.
5. Sr. PA to Commissioner, Finance Department, Nabanna, Howrah.
6. Shri Soumya Biswas, OSD & Ex-Officio Deputy Secretary, Finance Department.
7. The Assistant Secretary (Establishment),.....Department.  
(The Department to which the concerned Stenographers is attached).
8. Shri/ Smt.....Sr.PS/PS/Sr.PA/PA.
9. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department, Nabanna, Howrah.  
--He is requested to upload this order to [www.wbfin.gov.in](http://www.wbfin.gov.in) website.
10. Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Nabanna, Howrah.  
--- He is requested to upload this order to [www.wbsteno.gov.in](http://www.wbsteno.gov.in) website.
11. Office copy.

  
Deputy Secretary to the  
Government of West Bengal