

Government of West Bengal
Finance Department
Audit Branch

No.2862-F(Y)

Dated-30.05.2016

E-Pradan module of IFMS has been introduced vide Memorandum No.1179-F(Y) dated-25.02.2015 for direct payment to the account of the beneficiaries by discontinuing the existing system of cheque payment subject to certain exceptions. Payment made through e-Pradan may be failed due to reason such as wrong account number, wrong IFSC code etc. Drawing and Disbursing Officers are required to modify the beneficiary details in case of those failed transactions to make the payment again.

However, situation may arise where after failure of e-Payment transactions, no further payment required to be made by the DDO to the beneficiaries for reasons such as death of payee, closure of accounts etc. Thus the matter of cancellation of an e-Pradan failed transaction in the same modality as the cancellation of cheque after delivery as per Rule 3(11) of Part B of Appendix 10 of WBTR, 2005 was under active consideration of the Government. Now the Government is pleased to make the following modalities for cancellation of e-Pradan failed transactions.

The DDO shall initiate an online request in e-Pradan system and submit physical copy of a letter to the Treasury Officer for cancellation of any failed transaction, clearly specifying the reason of such cancellation. The Treasury Officer shall cancel the transaction and issue a Transaction Cancellation Certificate to the Drawing and Disbursing Officer. In case of cancellation of any failed transactions relating to GPF payment, the DDO shall invariably mention the GPF number of the beneficiary in the letter to the Treasury Officer.

On cancellation of the transaction, the treasury will book the amount under the head''8658'' in List of Payment and under Head 8670 in Cash Account. Simultaneously allotment, if applicable, will be added back by the cancellation amount if it is made in the same financial year in which the transaction took place. The Treasury Officer shall send a report to the Accountant General, West Bengal along with monthly accounts for the failed e-Pradan transactions cancelled during the month in the form and manner as prescribed for cancellation of cheques vide Rule 3(11) of Part B of Appendix 10 in WBTR, 2005.

Any failed transaction relating to the Previous Financial Year can be modified upto 30th June of the current Financial Year and thereafter shall be treated as time expired transaction and to be mandatorily cancelled as per procedure mentioned above. DDO may submit a fresh bill, if required along with the original Transaction Cancellation Certificate duly signed by Treasury Officer as voucher with necessary allotment, if applicable, in the current Financial Year.

This Order issues in concurrence of Pr. Accountant General (A&E), W.B Vide their No.A.M.-I/3-2/XI/15-16/962 dated-17.11.2015. Necessary modifications in the West Bengal Treasury Rules will be made in due course.

This Order will take effect immediately.

(H.K.Dwivedi)
Principal Secretary
to the Government of West Bengal
Finance Department

No.2862/1(500)-F(Y).

Dated, 30th May,2016

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-1, Salt Lake, Kolkata-700064.
4. The Chief Secretary to the Government of West Bengal.
5. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
6. The Additional Chief Secretary/Principal Secretary/Secretary ,
..... Department, Government of West Bengal.
7. The Secretary, Finance(Audit) Department, Government of West Bengal.
8. The Commissioner,.....Division,
9. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
10. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department.
----- He is requested to upload this order in the Finance Department's website.
11. The Department / Directorate
.....
12. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kolkata – 700 001.
13. The Director.....
14. The District Magistrate / District Judge / Superintendent of Police,.....
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15. The Sub-Divisional
Officer,.....
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – I, 81/2/2, Phears Lane,Kolkata-12.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – II, P-1, Hyde Lane, Kolkata – 12.
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office – III, IB Market, 1st Floor, Salt Lake, Sector –III, Kolkata – 700 106.
19. The Treasury Officer,
20. The Group...../.....Branch, Finance Department

(G. Samanta)
Joint Secretary

to the Government of West Bengal.