

**GOVERNMENT OF WEST BENGAL
FINANCE (AUDIT) DEPARTMENT
NABANNA, MANDIRTALA, HOWRAH-711 102**

No. 2802-F(H)/FA/O/2M/32/13.

Dated, Howrah, the 16th May, 2019.

From : Shri S. K. Ram, W.B.C.S. (Exe.),
Special Secretary.

To : The Principal Accountant General (A & E), West Bengal,
Treasury Buildings, 2, Government Place (West), Kolkata-700 001.

Sub : Proposal for issuance of authority for D.D.O. functions of Finance Department.

Sir,

I am directed to say that the Governor has been pleased to declare Shri Tapan Kumar Das, Assistant Secretary of Finance Department, to act as the Drawing and Disbursing Officer (D.D.O.) in respect of Finance Department as per provision TR 4.028(4) of W.B.T.R., 2005 vice Shri Somnath Acharyya, Deputy Secretary.

Sl. No.	Department	D.D.O. Code
1)	Finance Department	CAB/FNA/008
2)	Finance Department	CAB/FNA/001
3)	Finance Department	CAC/FNA/701

2. Shri Das shall function as Drawing and Disbursing Officer of the Department with D.D.O. Codes as detailed in the margin.

3. I am, therefore, directed to request you to issue the authority in favour of Shri Tapan Kumar Das, Assistant Secretary (Designation of D.D.O.) to function as D.D.O. of the Department shown in the margin. Four sets of specimen signature of Shri Tapan Kumar Das,

Drawing and Disbursing Officer, duly attested by me are enclosed for necessary action from your end.

4. This issues with the concurrence of the Group-'T' of Finance Department vide U.O. No.Group-T/2019-2020/0056, dated 24.04.2019.

Yours faithfully,

Sd/- S. K. Ram.

**Special Secretary to the
Government of West Bengal.**

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No. 2802/1(125)-F(H)/FA/O/2M/32/13.

Dated, Howrah, the 16th May, 2019.

Copy forwarded for information and necessary action to :-

- 1) The Principal Accountant General (Audit), West Bengal,
Treasury Buildings, 2, Govt. Place (West), Kolkata-700 001.
- 2) The Principal Accountant General (Receipt, Works and Local Bodies Audit), West Bengal,
C.G.O. Complex, 3rd M.S.O. Building, 5th Floor, Block-DF, Sector-I, Salt Lake, Kolkata-700 064.
- 3) The Director of Treasuries and Accounts, West Bengal, 4, Lyons Range, Kolkata-700 001.
- 4) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
- 5) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700 073.
- 6) The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III,
Subhanna, DF-9, Sector-I, 5th & 6th Floor, Salt Lake, Kolkata-700 064.
- 7) The Manager, Reserve Bank of India, Public Accounts Department, Kolkata-700 001.
- 8) The P.S. to Minister-in-Charge, Finance Department, Government of West Bengal.
- 9) The P.S. to Additional Chief Secretary, Finance Department, Government of West Bengal.
- 10) Shri Somnath Acharyya, Deputy Secretary, Finance Department, Government of West Bengal.
- 11) Shri Tapan Kumar Das, Assistant Secretary, Finance Department, Government of West Bengal.
- 12) All Secretaries / Commissioners / Additional Secretaries / Special Secretaries / Joint Secretaries / Deputy Secretaries / Assistant Secretaries / O.S.D.s / Registrars of Finance Department.
- 13) All Groups / Cells / Branches of Finance Department.
- 14) Shri Mainak Mukhopadhyay, Pr. System Analyst / Scientist-D, N.I.C., Nabanna, Howrah - 711 102.
- 15) Shri Sumit Mitra, Network Administrator, Finance Department — for uploading in the website of Finance Department.
- 16) Shri Chandra Sekhar Bera, Upper Division Assistant, Finance Department, Group-'H'.
- 17) Shri Saumitra Biswas, Senior Software Developer, Finance Department, Group-'H', Nabanna, Howrah.
- 18) Office copy.

**Assistant Secretary to the
Government of West Bengal.**