

**Government of West Bengal
Finance Department
Audit Branch
Nabanna, Howrah**

No. 2622-F(e-Gov)

Dated 20.07.2026

MEMORANDUM

Sub: Online transmission of Pension documents and e-Service Book of employees on superannuation from HRMS Module of WBiFMS to PSAI Portal of AGWB

As part of streamlining service matters of employees, the initiative of paperless Exit Management at the time of superannuation of State Government employees has been under active consideration of the State Government since some time past. As a part of the initiative, API integration of Exit Management Sub-Module of HRMS Module of WBiFMS of the State Government with the Pension System Automation Initiative Portal (PSAI) of the Office of the Accountant General, West Bengal is hereby introduced.

2. In the 1st Phase, the Pension Sanctioning Authorities (PSA) of the State Government shall henceforth from their Head of Office (HOO) login, transmit the digitally signed Pension Papers generated through Exit Management Sub-Module of HRMS Module (for Original, Revision and Family Pension cases) and e-Service Book of the employees retiring on superannuation, to the PSAI Portal of the Office of the Accountant General, West Bengal through Middleware Server along with the physical copies as are being sent presently. However, the physical copies will be done away with once the system starts running smoothly.
3. The Office of the Accountant General, West Bengal shall in turn generate the payment authorities (e-PPO, e-GPO, e-CPO) digitally and transmit online back to WBiFMS for disbursement. All disbursing authorities would hereby accept such digitally signed authorities.
4. The detailed guidelines with screenshots have been made available under the Guidelines Section of WBiFMS for ready reference. The WBDCRB Rules 1971 and WBTR 2005 stand modified as applicable.
5. The Offices under the State Government are requested to send the requisite documents online along with physical papers in the manner stated above.
6. This is issued with immediate effect in the interest of public service.



Additional Chief Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to: -

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kolkata-700001
3. The Chief Secretary to the Government of West Bengal
4. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Building, Baba Kharak Singh Marg, New Delhi – 110001.
5. The Additional Chief Secretary/ Principal Secretary/ Secretary,
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..... Department, Government of West Bengal.
6. The Secretary, Finance (Audit) Department, Government of West Bengal.
7. The Commissioner, Division, Government of West Bengal.
8. The Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary, Finance Department, Government of West Bengal.
9. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this Order in the Finance Department's website.
10. The.....Department/Directorate.....
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11. The Director of Treasury & Accounts, Government of West Bengal, 3rd Floor, Mitra Building, 8, Lion's Range, Kolkata-700001
12. The Director,
13. The District Magistrate/ District Judge/ Superintendent of Police,
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14. The Sub-Divisional Officer,
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III
16. The Treasury Officer,
17. The Group/.....Branch, Finance Department


Special Secretary to the
Government of West Bengal