

**Government of West Bengal**  
**Finance Department**  
**(Audit Branch)**  
**Nabanna**  
**325, Sarat Chatterjee Road, Howrah -711 102**

No. 2385 - F(H)/FA/O/2E-1/41/23(N.B)

Date: 02.07.2026

**Subject: Retirement Notice**

The undersigned is directed to refer to the Memo No. 1315-F(Pen) dated 14.10.1996 and to forward herewith the name and date of superannuation of the following employee(S) of Finance Department as appended in column (2) and (5) respectively in the table below:

Sl. No. (1)	Name of the Employee (2)	Designation (3)	Date of Birth (4)	Date of Retirement (5)	Place of Posting (6)
1.	Shri Asish Goswami	Deputy Secretary	26.01.1968	31.01.2028	Revenue Branch, Finance Department
2.	Smt. Sruti Dutta Chowdhury	Deputy Secretary	01.04.1968	31.03.2028	Group-P1, Finance Department
3.	Smt. Archita Kundu Sarkar	Deputy Secretary	16.04.1968	30.04.2028	Group-P1, Finance Department
4.	Shri Subhendu Dutta	Deputy Secretary	26.09.1968	30.09.2028	Accounts, Finance Department
5.	Shri Kousik Kanjilal	Assistant Secretary	15.01.1968	31.01.2028	Pension Branch, Finance Department
6.	Shri Partha Sarkar	Registrar	26.06.1968	20.06.2028	Group-P1, Finance Department
7.	Shri Anup Kumar Paira	Section Officer	02.01.1968	31.01.2028	Group-A2, Finance Department
8.	Shri R Ganesh	Section Officer	12.02.1968	29.02.2028	Accounts, Finance Department
9.	Shri Sambhunath Saha	Section Officer	28.02.1968	29.02.2028	Accounts, Finance Department
10.	Shri Rabindra Nath Singh	Section Officer	02.07.1968	31.07.2028	Group-K, Finance Department
11.	Shri Pranab Kumar Mondal	Section Officer	16.11.1968	30.11.2028	Group-P2, Finance Department
12.	Sandipan Chakraborty	Programmer	07.10.1968	31.10.2028	Budget Branch, Finance Department
13.	Shri Rupam Nayek	Head Assistant	22.01.1968	31.01.2028	CDO, Finance Department
14.	Shri Anindya Sundar Ghosh	Head Assistant	02.04.1968	30.04.2028	Pension Branch, Finance Department
15.	Shri Nandagopal Siddhanta	Supervisory Grade Typist	20.01.1968	31.01.2028	Revenue Branch, Finance Department
16.	Shri Prasad Chakraborty	Supervisory Grade Typist	18.07.1968	31.07.2028	Group-H, Finance Department

17.	Shri Sandip Kumar Kundu	Supervisory Grade Typist	02.11.1968	30.11.2028	Pension Branch, Finance Department
18.	Smt. Bandana Das	Upper Division Assistant	11.01.1968	31.01.2028	Law Cell, Finance Department
19.	Shri Indranil Biswas	Upper Division Assistant	01.03.1968	29.02.2028	Revenue Branch, Finance Department
20.	Shri Biswajit Paul	Upper Division Assistant	06.09.1968	30.09.2028	Statistics Cell, Finance Department
21.	Shri Sushanta Kumar Munshi	Muharrir Grade I	15.02.1968	29.02.2028	Revenue Branch, Finance Department
22.	Smt. Abha Rani Pal	Muharrir Grade I	05.03.1968	31.03.2028	Group-H (Writers' Building), Finance Department
23.	Smt. Aparna Karmakar (Talukder)	Grade-I Sorter	12.10.1968	31.10.2028	Law Cell, Finance Department

According to the existing rules, pension papers need to be forwarded to the office of the Accountant General (A & E), West Bengal, Six (06) months in advance, from the date of his/her superannuation.

He/She is therefore requested to submit his/her formal application for the Pension, Gratuity etc. In the prescribed format i.e. Form No. 5 and other necessary papers and documents to Group-H (Nabanna) of this Department, at least nine (09) months in advance from their date of superannuation in terms of Finance Department Memo No. 1315-F(Pen) dated 14.10.1996.

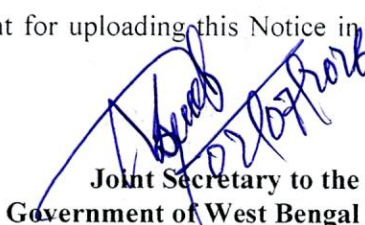
*Sd/-*  
**Joint Secretary to the  
Government of West Bengal**

**No. 2385/(5)- F(H) - N.B**

**Date: 02.07.2026**

**Copy forwarded for information to:-**

1. The Accountant General (A & E), West Bengal Treasury Buildings, Kolkata – 700 001.
2. The Registrar & D.D.O., Finance Department, Accounts Branch, Nabanna, Howrah – 711 102
3. Shri/Smt. \_\_\_\_\_,  
\_\_\_\_\_, Finance Department. ( \_\_\_\_\_  
Branch/Group/Cell)
- ✓ 4. Shri Sumit Mitra, Network Administrator, Finance Department for uploading this Notice in the Finance Department's Website.
5. Office Copy.

  
**Joint Secretary to the  
Government of West Bengal**