

Government of West Bengal
Finance Department
Audit Branch

No 2365 - F(Y)

Dated 12th April, 2018

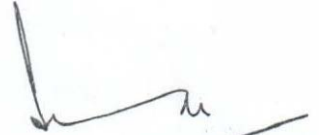
MEMORANDUM

Sub: Online Tender Fees/EMD in e-Tender Portal

Online receipt and refund of EMD and Tender Fees, as applicable, on the State Government's e-Procurement Portal (<https://wbtenders.gov.in>) through the linked Payment Gateway has been made mandatory vide FD's Memo No. 3975-F(Y) dated 28.07.2016.

2. It has come to the notice of the State Government that some of the State PSUs/Autonomous Bodies/Local Bodies/Parastatals under the administrative control of the State Government are not observing the procedure for online receipt and refund of EMD/Tender Fees as prescribed in the Memo. ibid. This is not in line with the e-Procurement Policy of the State Government.

3. Therefore, it is clarified that in case any entity under the State Government including Autonomous Bodies/Local Bodies/Parastatals does not follow the prescribed procedure for online receipt and refund of EMD/Tender fees, such tender shall not be treated as valid.

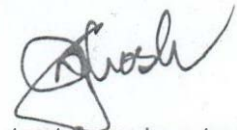


(H.K. Dwivedi)

Additional Chief Secretary
to the Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department. **He is requested to circulate the same to all Directorates / Regional Offices / Societies / PSUs / Statutory Organisations / autonomous Bodies / Parastatals under the administrative control of his Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Commissioner, _____ Division, _____.
8. Director, _____.
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____.
11. Sub-Divisional Officer, _____.
12. Block Development Officer, _____.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1st Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, _____.
17. Group _____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the
Government of West Bengal