

**Government of West Bengal  
Finance (Audit) Department  
'NABANNA'  
Mandirtala, 325, Sarat Chatterjee Road, Howrah-711102.**

No.2257-F(H)

Howrah, the 11<sup>th</sup> March, 2015

**MEMORANDUM**

The proposal for functionalisation of movement of Schedule 'B' Stenographers to the higher scales in the ratio of 4:3:3 is under the active consideration of the Government. If the said movement is made functional, the services of Schedule 'B' Stenographers will be transferable and for the same, grade of such higher posts under different Appointing Authorities, are required to be mentioned categorically.

The undersigned is therefore, directed to request all the Department/Directorates/ Regional Offices throughout the West Bengal to let this Department know the status report of the Schedule 'B' Stenographers as per enclosed proforma within 15 days from the date of issue of the Memorandum.


Sd/- S. K. Ram  
Joint Secretary to the  
Government of West Bengal

No.2257/1(400)-F(H)

Howrah, the 11<sup>th</sup> March, 2015

**Copy forwarded for information and necessary action to :-**

1. The Chairman, West Bengal Staff Selection Commission.
2. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> Floor, Salt Lake, Sector-III, Kolkata-700106.
5. The Accountant General(A&E), West Bengal, Treasury Buildings, 2, Govt. Place(West), Kolkata-700001.
6. The .....Department.
7. The .....Directorate.
8. The District Magistrate/Judge, .....
9. The Sub-Divisional Officer, .....
10. The Treasury Officer, .....
11. The Commissioner, .....
12. The Superintendent of Police, .....
13. Shri Sukumar Negal, Sr. System Analyst and O.S.D. & E.O. Joint Secretary, Finance Department, for uploading the Memo with the enclosed format in Finance Department's Website.

  
OSD & Ex-Officio Assistant Secretary to the  
Government of West Bengal

