

Government of West Bengal  
Finance Department  
Audit Branch

No. 1973 -F(Y)

Dated, 30<sup>th</sup> June, 2021

MEMORANDUM

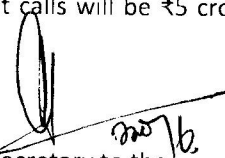
The financial power of the Heads of the Administrative Departments for acceptance of tenders with less than 3 qualified bidders in 2<sup>nd</sup> or subsequent calls was revised to ₹10 crore / ₹5 crore depending on the delegated power of the Head of Department to accord administrative approval vide this Department Memorandum No. 6989-F(Y) dated 19.11.2018.

The powers of the Heads of the Administrative Departments to accord administrative approval have since been revised as and when required. This has raised a confusion regarding the financial power of the Heads of the Administrative Departments for acceptance of tenders with less than 3 qualified bidders in 2<sup>nd</sup> or subsequent calls.

It is now clarified that the financial power of the Heads of the following Administrative Departments towards acceptance of tenders with less than 3 qualified bidders in 2<sup>nd</sup> or subsequent calls will be ₹10 crore (Rupees ten crore) until further order in this regard:

1. Public Works Department
2. Urban Development & Municipal Affairs Department
3. Panchayats & Rural Development Department
4. Health & Family Welfare Department
5. Irrigation & Waterways Department
6. Water Resources Investigation & Development Department
7. Public Health Engineering Department
8. Housing Department

Similarly, financial power of the Heads of the remaining Administrative Departments towards acceptance of tenders with less than 3 qualified bidders in 2<sup>nd</sup> or subsequent calls will be ₹5 crore (Rupees five crore) until further order in this regard.

  
Principal Secretary to the  
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_  
\_\_\_\_\_ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Director, \_\_\_\_\_
8. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
9. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Salt Lake, Kolkata – 700064.
12. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
13. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_  
\_\_\_\_\_
14. Sub-Divisional Officer, \_\_\_\_\_
15. Treasury Officer, \_\_\_\_\_  
\_\_\_\_\_
16. Block Development Officer, \_\_\_\_\_
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

  
Deputy Secretary to the  
Government of West Bengal