

No.182-F(H)

Dated, Howrah, the 10<sup>th</sup> January, 2024

**ORDER**

In pursuance of order of the Chief Secretary, Government of West Bengal, bearing No. 21-DMCD/O/III/9E-109/2013, dated – 03/01/2024, the services of the following Schedule 'A' English Stenographers of the Secretariat Pool under Finance Department, may be posted temporarily for Control Room Duty in the State Emergency Operation Centre (SEOC) of Disaster Management & Civil Defence Department on the 2<sup>nd</sup> floor, Nabanna during **Gangasagar Mela, 2024** for the period from 10/01/2024, from 8.00 a.m. to 17/01/2024, (next day up to 8.00 a.m.) -

Date	8.00 a.m. to 8 p.m.	8.00 p.m. to 8.00 a.m.(Next Day)
10/01/2024 (Wednesday)	Shri Sanjoy Chakraborty, Senior Personal Assistant. Mob. – 9732991908.	Shri Shyamapada Kisku, Personal Secretary. Mob. – 8016174815.
11/01/2024 (Thursday)	Smt. Keya Das, Senior Personal Assistant. Mob. - 9830712649.	Shri Bishupada Das, Personal Assistant. Mob.- 9143350317.
12/01/2024 (Friday)	Smt. Rita Majumder, Personal Secretary. Mob.- 9874032156.	Shri Manik Hansda, Senior Personal Secretary. Mob.- 9475350090.
13/01/2024 (Saturday)	Shri Pijush Atarhi, Senior Personal Assistant. Mob. – 9433023706.	Shri Pronay Das, Personal Assistant. Mob.- 9231747627.
14/01/2024 (Sunday)	Shri Dilip Kumar Dey, Senior Personal Assistant. Mob.- 9475190477.	Shri Rahul Choudhary, Personal Assistant. Mob.- 7003832915
15/01/2024 (Monday)	Shri Chandan Kumar Das, Senior Personal Secretary, Grade-II. Mob.- 8902675831.	Shri Dipak Prasad Gond, Personal Assistant. Mob.- 9748355064.
16/01/2024 (Tuesday)	Shri Pranab Kumar Halder, Senior Personal Secretary, Grade-II. Mob.- 9836083864.	Shri Muktipada Das, Personal Assistant. Mob.- 9836085729.
17/01/2024 (Wednesday)	Smt. Atasi Dutta, Personal Secretary. Mob.- 9830483007.	Shri Abjijit Sen, Senior Personal Secretary, Grade-II. Mob. - 9239250993

And, the services of all the Schedule 'A' English Stenographers mentioned above will be reverted back to their normal place of posting as soon as their Control Room Duties are over.

Sd/- S.Acharyya  
Additional Secretary to the  
Government of West Bengal

No.182/1(1)-F(H)

Dated, Howrah, the 10<sup>th</sup> January, 2024

Copy forwarded for information and necessary action to the Disaster Management & Civil Defence Department, Government of West Bengal with request to register the attendance of the above-mentioned Schedule 'A' English Stenographers on regular basis and send a copy of the Attendance Register to this Department within seven (07) days at the end of the Control Room duty.


Sd/-A.Bachhar  
Deputy Secretary to the  
Government of West Bengal

No.182/2(30)-F(H)

Dated, Howrah, the 10<sup>th</sup> January, 2024

Copy forwarded for information and necessary action to:-

1. Personal Secretary to Hon'ble Minister of State (I/C), Finance Department, Nabanna, Howrah.
2. Sr. Personal Secretary, Grade-II to the Chief Secretary to the Government of West Bengal.
3. Sr. Personal Secretary, Grade-II to Additional Chief Secretary, Finance Department
4. Sr. Personal Assistant to the Secretary, Public Works Department
5. Sr. Personal Secretary to the Principal Secretary, Disaster Management & Civil Defence Department
6. Sr. Personal Assistant to Additional Secretary of this Department
7. The Assistant Secretary (Establishment) \_\_\_\_\_ Department.  
- (The Department to which the concerned Stenographer is attached).
8. Shri / Smt. \_\_\_\_\_  
Senior Personal Secretary/ Personal Secretary/ Senior Personal Assistant/ Personal Assistant of this Department.
9. The Deputy Secretary, Group H (P.A Pool), Writers' Building, Kolkata-700 001
- ✓ 10. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department
11. Shri Saumitra Biswas, Senior Software Developer of Finance Department.  
- For uploading the order in the website - wbsteno.gov.in.
12. Smt. Twinkle Ghosh, Data Entry Operator
13. The Dealing Assistant
14. Office Copy

  
Deputy Secretary to the  
Government of West Bengal

C / Somnath Dutta /  
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