

GOVERNMENT OF WEST BENGAL

Finance (Audit) Department

NABANNA

Mandirtala, Howrah-711102

No.1792 -F (H)

Dated -28 /05/2020

ORDER

As per direction of the Chief Secretary, Government of West Bengal, vide Order No. H & FW/133/20, Dated 25/03/2020 and in continuation of this Department's Order No.1763-F(H), Dated-19/05/2020, the following Schedule 'A' English Stenographer of the secretariat pool under this Department, are hereby temporarily posted to the Control Room Duty in the Disaster Management and Civil Defence Department in State Emergency Operation Centre at Nabanna, 2nd floor, Room No. 203, round the clock in three shifts from 1st June, 2020 to 14th June 2020, for combating the spread of COVID-19 in the interest of public service-

Date	1 st Shift, from 6:00 hrs to 14:00 hrs	2 nd Shift, from 14:00 hrs to 22:00 hrs	3 rd Shift, from 22:00 hrs to 6:00 hrs
01/06/2020 Monday	SMT. ATASI DUTTA, SENIOR PERSONAL ASSISTANT. Mobile- 9830483007	SHRI DIPAK PRASAD GOND, PERSONAL ASSISTANT, Mobile- 9748355064	SHRI KALI SHANKAR BAGCHI, SENIOR PERSONAL ASSISTANT, Mobile- 9163879167
02/06/2020 Tuesday	SMT. MINA BAGULI, SENIOR PERSONAL ASSISTANT. Mobile- 9836515236	SHRI ABHIJIT SEN, PERSONAL SECRETARY, Mobile- 9239250993	SHRI AMIYA NANDA BASAK, SENIOR PERSONAL SECRETARY GRADE-II, Mobile- 9830825110
03/06/2020 Wednesday	SMT. JUBILEE DUTTA (NEE DAS), SENIOR PERSONAL ASSISTANT. Mobile- 9477157213	SHRI PUSPENDU BANDYOPADHYAY, PERSONAL ASSISTANT Mobile- 9564673838	SHRI MUKTI PADA DAS, PERSONAL ASSISTANT. Mobile -9836085729
04/06/2020 Thursday	SMT. APARNA MONDAL, PERSONAL SECRETARY Mobile- 9477376003	SHRI IMTEYAZ AHMAD, PERSONAL ASSISTANT, Mobile- 9831647346	SHRI BISWAJIT BISUI, SENIOR PERSONAL SECRETARY GRADE- II, Mobile - 9674459338
05/06/2020 Friday	SMT. SUJATA MUKHERJEE (SADHUKHAN), SENIOR PERSONAL ASSISTANT Mobile- 9903547348	SHRI RAJIB GOSWAMI, SENIOR PERSONAL ASSISTANT, Mobile- 8013344730	SHRI SANJIB SARKAR, SENIOR PERSONAL ASSISTANT Mobile- 9831301345
06/06/2020 Saturday	SHRI SRIMANTA KUMAR NASKAR, PERSONAL SECRETARY, Mobile- 9432131981	SHRI BARUN KUMAR DAS, SENIOR PERSONAL ASSISTANT, Mobile- 9748080966	SHRI RANJAN MANDAL, PERSONAL ASSISTANT Mobile- 9903914905
07/06/2020 Sunday	SMT. UMA BARUA, SENIOR PERSONAL ASSISTANT Mobile- 9830416477	SHRI VISHWAKARMA SHAW, PERSONAL ASSISTANT Mobile- 8981826664	SHRI MALAY KUMAR SINGHA, PERSONAL SECRETARY, Mobile- 9563614633
08/06/2020 Monday	SMT. MINA BAGULI, SENIOR PERSONAL ASSISTANT. Mobile- 9836515236	SHRI AMIYA NANDA BASAK, SENIOR PERSONAL SECRETARY GRADE-II, Mobile- 9830825110	SHRI ABHIJIT SEN, PERSONAL SECRETARY, Mobile- 9239250993
09/06/2020 Tuesday	SMT. ATASI DUTTA, SENIOR PERSONAL ASSISTANT. Mobile- 9830483007	SHRI KALI SHANKAR BAGCHI, SENIOR PERSONAL ASSISTANT, Mobile- 9163879167	SHRI DIPAK PRASAD GOND, PERSONAL ASSISTANT, Mobile- 9748355064
10/06/2020 Wednesday	SMT. APARNA MONDAL, PERSONAL SECRETARY Mobile- 9477376003	SHRI BISWAJIT BISUI, SENIOR PERSONAL SECRETARY GRADE-II, Mobile - 9674459338	SHRI IMTEYAZ AHMAD, PERSONAL ASSISTANT, Mobile- 9831647346
11/06/2020 Thursday	SMT. JUBILEE DUTTA (NEE DAS), SENIOR PERSONAL ASSISTANT. Mobile- 9477157213	SHRI MUKTI PADA DAS, PERSONAL ASSISTANT. Mobile -9836085729	SHRI PUSPENDU BANDYOPADHYAY, PERSONAL ASSISTANT Mobile- 9564673838
12/06/2020 Friday	SMT. SUJATA MUKHERJEE (SADHUKHAN), SENIOR PERSONAL ASSISTANT Mobile- 9903547348	SHRI SANJIB SARKAR, SENIOR PERSONAL ASSISTANT Mobile- 9831301345	SHRI RAJIB GOSWAMI, SENIOR PERSONAL ASSISTANT, Mobile- 8013344730
13/06/2020 Saturday	SMT. UMA BARUA, SENIOR PERSONAL ASSISTANT Mobile- 9830416477	SHRI MALAY KUMAR SINGHA, PERSONAL SECRETARY, Mobile- 9563614633	SHRI VISHWAKARMA SHAW, PERSONAL ASSISTANT Mobile- 8981826664
14/06/2020 Sunday	SHRI SRIMANTA KUMAR NASKAR, PERSONAL SECRETARY, Mobile- 9432131981	SHRI RANJAN MANDAL, PERSONAL ASSISTANT Mobile- 9903914905	SHRI BARUN KUMAR DAS, SENIOR PERSONAL ASSISTANT, Mobile- 9748080966

The services of all the Schedule A English Stenographers mentioned here in above will be reverted back to their normal places of posting as soon as their control room duties are over.

Sd/-S.K Ram
Commissioner
Finance Department
Govt. of West Bengal

No.1792/1(12)-F (H)

Dated -28/05/2020

Copy forward for information and necessary action to:-

1. Sr. PS to Hon'ble MIC, Finance Department, Nabanna, Howrah
2. Sr. PS to Chief Secretary, Government of West Bengal,
3. PS to Additional Chief Secretary, Finance Department, Nabanna, Howrah.
4. Shri Dushyant Nariala, IAS, Principal Secretary, Disaster Management and Civil Defence Department, Nabanna, Howrah.
5. Sr. PA to Commissioner, Finance Department, Nabanna, Howrah.
6. Shri Amit Kr Mondal, Joint Secretary, Finance Department, Nabanna, Howrah.
.....may be contacted over Mobile No.9433336754 for vehicular support for transportation to office and back to home.
7. Shri Soumya Biswas, OSD & Ex-Officio Deputy Secretary, Finance Department, Nabanna, Howrah.
8. The Assistant Secretary(Establishment),_____Department
(The Department to which the concerned Stenographers is attached)
9. Shri / Smt.----- Sr PS/PS/Sr PA/PA.
10. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department, Nabanna, Howrah.
.....He is requested to upload this order to www.wbfin.gov.in website.
11. Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Nabanna, Howrah.
.....He is requested to upload this order to www.wbsteno.gov.in website.
12. Office copy

**Assistant Secretary
to the Govt. of West Bengal**