

GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT (Revenue)
"NABANNA", Room No.1010, 10th Floor,
325, Sarat Chatterjee Road, Howrah – 711 102

No: 1785 – FT/O/2A-01/2025 ST
FIN-34011(12)/2/2025-REV SEC

Date: Howrah, the 29th October, 2025

From : Sri Malay Ghosh, IAS,
OSD & Ex-Officio Secretary
to the Government of West Bengal.

To : Shri/ Smt. _____

Sub : Selection for appointment to the post of Assistant Commercial Tax Officer on the basis of results of the WBCS (Exe.) etc. Examination, 2022 – Group 'C' Services and Posts conducted by the Public Service Commission, West Bengal.

The undersigned is directed to inform that he/she has been selected for appointment to the post of Assistant Commercial Tax Officer in the Directorate of Commercial Taxes, West Bengal under this Department on the basis of results of the WBCS (Exe.) etc. Examination 2022 – Group 'C' Services and Posts conducted by the Public Service Commission, West Bengal and directed to say that his/her appointment is subject to satisfactory reports on both Police Verification and Medical Examination apart from fulfilment of other conditions as prescribed in the West Bengal Service Rules.

The undersigned is also directed to request him/ her to down-load Police Verification Roll (PVR) from Finance Department's website, 'www.wbfin.gov.in' and submit 2 (two) copies of filled-in forms in original by speed post/by hand to Room No.1010, 10th Floor, 'Nabanna', 325 Sarat Chatterjee Road, Howrah – 711 102.

In case he/she is working under the State/Central Government and his/her PVR was completed at the time of his/her appointment, he/she should send an application to the undersigned, for collection of the same, instead of submitting filled-in PVR forms, as per the format enclosed.

He/ She is also directed to appear at **Room No. 1010, 10th Floor**, Finance Department (Revenue), Nabanna, 325, Sarat Chatterjee Road, Shibpur, Howrah-71102 on the date & time as mentioned in **ANNEXURE-I** attached herewith, along with the following documents in original including one self-attested photocopy of each without fail :-

1. Address Proof (Aadhar Card).
2. Mark sheets and Certificates of all the Examination passed as mentioned in Verification Roll.

3. Documents in support of Date of birth;
4. Cast Certificate (if applicable);
5. Updated EWS Certificate (if applicable);
6. Updated NCL (Non-Creamy Layer) Certificate duly issued by authority concerned (if applicable);
7. Person with Disability Certificate (if applicable);
8. Recent passport size photo (2 copies);
9. Admit cards (Prelim, Main & Interview) issued by the PSC, West Bengal for this Examination.



OSD & Ex-Officio Secretary
to the Government of West Bengal

ANNEXURE-I

List of the 28 (twenty eight) Candidates to Appear for Document Verification.

Sl. No.	Name of The Candidates	CATEGORY	Roll No.	Address	Date	Time
1	SARTHAK GUHA	GEN	0409007	S/o Subhasish Guha, 3/144, Mahajatinagar, Agarpara, P.S.- Khardah, North 24 Pgs., Kolkata-700109	03.11.2025	12 noon to 4 PM
2	SAUGATA NATH DUTTA	GEN	0116278	S/o Sudip Dutta, 51, Khelat Babu Lane, P.O.- Belgachia, Kolkata-700037	03.11.2025	12 noon to 4 PM
3	BIKRAM SAHA	GEN	0412680	S/o Bijan Saha, Vill.- Pabna Colony, P.O. + P.S.- Chakdah, Dist.- Nadia, PIN-741222	03.11.2025	12 noon to 4 PM
4	KAMALAKANTA MUKHERJEE	GEN	0406622	S/o Dinabandhu Mukherjee, Vill. + P.O.-Kumardihi, P.S.- Pandaveswar, Dist.- Paschim Bardhaman, Pin-713363	03.11.2025	12 noon to 4 PM
5	DEBMALYA MANDAL	GEN	1104237	S/o Baneswar Mandal, Vill.- Mahisda, P.O.-Demarihat, P.S.- Tamluk, Dist.- Purba Medinipur, Pin-721668	03.11.2025	12 noon to 4 PM
6	SOURAV MITRA	GEN	0900295	S/o Chandan Kumar Mitra, Neamatpur Bishnu Bihar Colony, near Lions Club, Asansol, P.O.- Sitarampur, P.S.- Kulti, Dist.- Paschim Bardhaman, Pin-713359	03.11.2025	12 noon to 4 PM
7	BITAN CHAKRABORTY	GEN	0109026	S/o Bishnu Chakraborty, 2, Nandan Kanan Sonamukhi Road, Naskar Para, Kolkata-700061	03.11.2025	12 noon to 4 PM
8	PABITRA DEY	GEN	1004437	S/o Late Milan Dey, Vill.- Shibarampur, P.O.- Chakbajit, P.S.- Debra, Dist.- Paschim Medinipur, Pin-721136	03.11.2025	12 noon to 4 PM
9	TRISHA KOLAY	GEN	0701002	D/o Prasanta Kumar Kolay, 82, A.P. Addya Lane, Sarkarpara, P.O.- Sheoraphuli, P.S.- Serampore, Dist.- Hooghly, Pin-712223	03.11.2025	12 noon to 4 PM
10	SOUMIK PURKAIT	GEN	0301914	S/o Sakti Prasad Purkait, Bhagabanpur, Ward no.4, Diamond Harbour, Dist.- South 24 Pgs., Pin-743331	03.11.2025	12 noon to 4 PM
11	SUSMITA MASANTA	GEN	1000133	D/o Subhas Chandra Masanta, Vill.- Chak Gopinath, P.O.-Khunkhunua, P.S.- sabang, Dist.- Paschim Medinipur, Pin-721166	03.11.2025	12 noon to 4 PM
12	ARJUN CHHETRI	GEN	1003242	S/o Santosh Chhetri, Ashoknagar, Paschim Medinipur, P.S.- Kotwali, P.O.- Midnapore, Dist.- Paschim Midnapore, Pin-721101	03.11.2025	12 noon to 4 PM
13	SHYAMSUNDAR BHUNYA	GEN	0116509	S/o Lakshmi Kanta Bhunya, Vill.- Disimulia, P.O.-Kayemgeria, Dist.- Purba Medinipur, Pin-721444	03.11.2025	12 noon to 4 PM

Sl. No.	Name of The Candidates	CATEGORY	Roll No.	Address	Date	Time
14	SURAJIT PAUL	GEN	0403925	S/o Sanjit Paul, 15, Doctor Bagan Lane, Serampore, Dist.- Hooghly, Pin-712203	03.11.2025	12 noon to 4 PM
15	FATEH SUHAIL	OBC-A	0410465	S/o Musarrat Suhail, 43, KBM Road No.2, Champdani, P.O.- Baidyabati, P.S.- Bhadreswar, Dist.- Hooghly, Pin-712222	04.11.2025	12 noon to 4 PM
16	ANUPAM DEBNATH	OBC-B	0406070	S/o Kamalesh Chandra Debnath, Netaji Road College Para, P.O. + P.S.- Alipurduar, Dist.- Alipurduar, Pin-736121	04.11.2025	12 noon to 4 PM
17	ASHIM DAS	OBC-B	1602299	S/o Asit Das, Vill.- Sadhanpara, P.O.- Bahirgachhi, P.S.- Dhubulia, Dist.- Nadia, Pin-741154	04.11.2025	12 noon to 4 PM
18	AFSONA PARVIN	OBC-A	0807436	D/o Sk Moktar, Sahachetan, Nutanganj, Dist.- Purba Bardhaman, Pin-713102	04.11.2025	12 noon to 4 PM
19	SABIR HOSSAIN	OBC-A	0500100	S/o Jakir Hossain, Vill.- Gopmahal, P.O.- Sikra Kulingram, P.S.- Matia, Dist.- North 24 Pgs., Pin-743428	04.11.2025	12 noon to 4 PM
20	MARSHAL BASKEY	ST	1301351	S/o Baidya Nath Baskey, Vill.- Berma, P.O.- Rangadih, P.S.- Balarampur, Dist.- Purulia, Pin-723143	04.11.2025	12 noon to 4 PM
21	DIPANKAR MANDAL	SC	1703911	S/o Dinesh Mandal, Vill.- Kuthipara, P.O.- Katlamari, P.S.- Raninagar, Dist.- Murshidabad, Pin-742308	04.11.2025	12 noon to 4 PM
22	SUDHANGSHU SARKAR	SC	1802018	S/o Gouranga Sarkar, Vill.- Nabagram, P.O.- Ahora, P.S.- Gazole, Dist.- Malda, Pin-732124	04.11.2025	12 noon to 4 PM
23	BIKI ROY	SC	1701103	S/o Dulal Roy, Vill. + P.O.- Debagram, P.S.- Kaliganj, Dist.- Nadia, Pin-741137	04.11.2025	12 noon to 4 PM
24	SHOURIMA JANA	SC	0300835	D/o Gourisankar Jana, Vill.- Kalinagar, P.O.- Kakdwip, P.S.- Harwood Point Coastal, Dist.- South 24 Pgs., Pin-743347	04.11.2025	12 noon to 4 PM
25	SUJAN DEY	SC	0201309	S/o Sanjit Dey, Vill.- Paschim Gobindapur, P.O.- Kakdwip, P.S.- Kakdwip, Dist.- South 24 Pgs., Pin-743347	04.11.2025	12 noon to 4 PM
26	SHUBHAJIT MONDAL	SC	0301835	S/o Monoranjana Mondal, Vill.- Nainanpur, P.O. + P.S.- Usthi, Dist.- South 24 Pgs., Pin-743375	04.11.2025	12 noon to 4 PM
27	RIPAN BISWAS	SC	1602555	S/o Ranjan Biswas, Vill.- Betai Itkhola Para, P.O.- Betai, P.S.- Tehatta, Dist.- Nadia, Pin-741163	04.11.2025	12 noon to 4 PM
28	RIMA MONDAL	PwBD(B) MD	1718627	D/o Nirmal Mondal, Vill.- 2 No. Banjetia, P.O.- Banjetia, P.S.- Berhampore, Dist.- Murshidabad, Pin-742102	04.11.2025	12 noon to 4 PM

FORMAT for submitting information for PVR collection for the candidates
working under the State/Central Government whose PVR was
completed at the time of their appointment

1.	Name (in Block Letter)	
2.	Present Post / Designation	
3.	Service, if any	
4.	Name of Office	
5.	Complete postal address of the office (with PO/DT/PIN)	
6.	Date of Joining	
7.	Designation of the PVR custodian	
8.	Complete postal address of PVR custodian (with PO/DT/PIN)	
9.	e-mail id and phone no of the PVR custodian	

This is to submit that presently I am working in the above mentioned Office/Department under the _____ (name of State/Central Government) and my completed PVR is lying with the **custodian authority** as mentioned above. I am willing to join to the post of Assistant Commercial Tax Officer, in the Directorate of Commercial Taxes, West Bengal under Finance (Revenue) Department, Government of West Bengal on the basis of the results of the WBCS (Exe) etc. Examination, 2022 - Group 'C' Services & Posts conducted by the Public Service Commission, West Bengal as intimated vide No. 1785-F.T. dated 29.10.2025 of Finance Department (Revenue).

I therefore earnestly request you to collect my completed PVR from my present Office/Department to join my new assignment in the West Bengal Revenue Service, West Bengal and oblige me.

Date

Place

(Signature of the candidate)

E-mail id:

Contact No:

Verification Roll

Recent
Passport
Size
Photograph

1.	Name in Full (In block capitals) with aliases, if any. (Please indicate if you have added or dropped, at any stage, any part of your name or surname).	Surname	Name
2.	The name of the post and service applied for		
3.	Present address in full (i.e. village, or house number, lane/street and road, Police Station and district, Pin Code)		
4.	(a) Home address in full (i.e. village, or house number, lane/street and road, Police Station and district, PIN, Contact Number)		
	(b) If originally a resident of Pakistan, Bangladesh, Nepal or any other country, the address in that dominion of migration to Indian Union.		

5. Particulars of places where you have resided for more than one year during the preceding five years

From	To	Residential address in full (i.e. village or house number, lane/street and road, Police Station and district, PIN)

6.
- (a) Father’s name in full with aliases, if any

...(a)
- (b) Present Postal address (if dead, give the last address)

...(b)
- (c) Permanent home address

...(c)
- (d) Profession

...(d)
- (e) If in service, give designation and official address

...(e)

7. (i) Nationality of---
- (a) Father ... (a)
- (b) Mother ... (b)
- (c) Husband ... (c)
- (d) Wife ... (d)
8. (a) Exact date of birth [To be supported by Birth Registration Certificate/Admit Card of West Bengal Board of Secondary Education/any other recognized Board] ... (a)
- (b) Present age ... (b)
- (c) Age of Matriculation/School Final ... (c)
9. (a) Place of birth, Police Station, district and State in which is situated ... (a)
- (b) District and State to which you belong ... (b)
10. (a) State your religion ... (a)
- (b) Are you member of scheduled caste/ Scheduled tribe/ OBC. Answer "Yes" or "No" and if the answer is "Yes" state the name thereof. **[Copy of certificate to be attached]** ... (b)

11. Education qualifications showing place of education with year in school colleges:

Name of school/colleges with full address with Police Station, Pin Code, District & State:	Date of Entry:	Date of leaving :	Examination passed:

12. If you have at any time been employed give details

Designation of the post held or description of work	Period		Full address of the office, firm or institution and reasons for leaving previous service

13. Have you ever been convicted by a Court of any offence or charge-sheeted by the police in connection with any criminal proceeding? If so, the full particular of the case should be given.

14. Name of two responsible persons of your locality or two referees to whom you are known (1)

(2)

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of my circumstances, which might impair my fairness for employment under the Government. I understand that submission of false information will make me ineligible for employment.

Date

.....
(Signature of the candidate)

Place

(Certificate to be signed by a gazetted officer)

Certified that I have known Shri/Shrimati.....

Son/daughter of Shri..... for the last..... yearsmonths and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

Place.....

Date.....

Signature.....
Designation status and address
.....

Signature and designation of the Issuing Officer and the name of the office with full address and date.