

GOVERNMENT OF WEST BENGAL
Finance Department
Budget Branch
Nabanna, 325 Sarat Chatterjee Road
Howrah-711 102

No. 1734(65)-F.B.

Dated, Howrah, the 17th March, 2017

From: H. K. Dwivedi, I.A.S.
Principal Secretary to the
Government of West Bengal

To: The Additional Chief Secretary / Principal Secretary / Secretary

_____ Department

**Sub: Furnishing Net Grant Statement / Statement on surrender of savings for
financial year 2016-17 by 31st March, 2017**

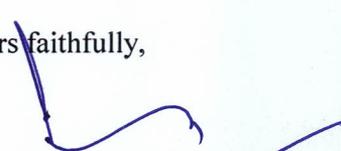
Sir,

You are aware that the Net Grant Statement and a statement on surrender of savings are required to be submitted every year at the end of March. It is our experience that these statements are sent after considerable delay. Due to delayed submission of the Net Grant Statement and a statement on surrender of savings etc. by some of the Departments, the Accountant General (A. & E.), West Bengal could not incorporate the same in the appropriation accounts properly.

I would, therefore, request you to kindly instruct the concerned officials of your Department to send the Net Grants Statement and a statement on surrender of savings etc. in respect of your Department to this Department within March, 2017 for the financial year 2016-17 as per enclosed form along with the necessary explanations for anticipated excesses and / or savings.

Yours faithfully,

Encl: As stated


Principal Secretary to the
Government of West Bengal

NET GRANT STATEMENT FOR THE FINANCIAL YEAR 2016-17

Department _____

Detailed Description of Head of Account Scheme etc.*	Original Grant as in Budget	Supplementary Grant	Total Grant	Re-appropriation (+) or (-)	Net Grant after re-appropriation	Total Anticipated Expenditure	Excess	Savings	Remarks
01	02	03	04	05	06	07	08	09	10

* Full 17/19 digit code should be given