

GOVERNMENT OF WEST BENGAL

Finance (Audit) Department

NABANNA

Mandirtala, Howrah-711102

No. 1651 -F (H)

Dated -29/04/2020

ORDER

As per direction of the Chief Secretary, Government of West Bengal, vide Order No. H & FW/133/20, Dated 25/03/2020 and in continuation of this Department's Order No.1621-F(H), Dated-21/04/2020, the following Schedule 'A' English Stenographer of the secretariat pool under this Department, are hereby temporarily posted to the Control Room Duty in the Disaster Management and Civil Defence Department in State Emergency Operation Centre at Nabanna, 2nd floor, Room No. 203, round the clock in three shifts from 1st May, 2020 to 14th May 2020, for combating the spread of COVID-19 in the interest of public service-

| Date | 1 st Shift, from 6:00 hrs to 14:00 hrs | 2 nd Shift, from 14:00 hrs to 22:00 hrs | 3 rd Shift, from 22:00 hrs to 6:00 hrs |
|-------------------------|---|---|--|
| 01/05/2020 Friday | SMT. JUBILEE DUTTA (NEE DAS), SENIOR PERSONAL ASSISTANT , Mobile-9477157213 | SHRI PRADIP BARMAN, PERSONAL ASSISTANT, Mobile- 9433948441 | SHRI KALI SHANKAR BAGCHI, SENIOR PERSONAL ASSISTANT, Mobile- 9163879167 |
| 02/05/2020 Saturday | SMT. MINA BAGULI, SENIOR PERSONAL ASSISTANT, Mobile- 9836515236 | SHRI BISWAJIT BISUI, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9674459338 | SHRI SWAPAN DHAURIA, PERSONAL ASSISTANT, Mobile-9434159031 |
| 03/05/2020 Sunday | SMT. UMA BARUA, SENIOR PERSONAL ASSISTANT, Mobile- 9830416477 | SHRI MANOJ SARKAR, PERSONAL ASSISTANT, Mobile- 9836715809 | SHRI RUPAK MAZUMDER, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830078405 |
| 04/05/2020 Monday | SMT. SUJATA MUKHERJEE (SADHUKHAN), SENIOR PERSONAL ASSISTANT, Mobile-9903547348 | SHRI PROBIR BARAI, SENIOR PERSONAL ASSISTANT, Mobile- 9433806777 | SHRI MANOJ SARKAR, PERSONAL ASSISTANT, Mobile- 9836715809 |
| 05/05/2020 Tuesday | SHRI RAJESH ROUTH, PERSONAL SECRETARY, Mobile- 9836300677 | SHRI MALAY KUMAR PAL, PERSONAL SECRETARY, Mobile- 9830379376 | SHRI IMTEYAZ AHMAD, PERSONAL ASSISTANT, Mobile-9831647346 |
| 06/05/2020 Wednesday | SMT. APARNA DAS, PERSONAL ASSISTANT, Mobile-9432653502 | SHRI PARTHA MAZUMDAR, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830743172 | SHRI MUKTI PADA DAS, PERSONAL ASSISTANT, Mobile-9836085729 |
| 07/05/2020 Thursday | SHRI SAMIR KUMAR HALDAR, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830227783 | SHRI RANJAN MANDAL, PERSONAL ASSISTANT, Mobile- 9903914905 | SHRI MILON KUMAR DAS, PERSONAL ASSISTANT, Mobile-9748237823 |
| 08/05/2020 Friday | SMT. MINA BAGULI, SENIOR PERSONAL ASSISTANT, Mobile- 9836515236 | SHRI SWAPAN DHAURIA, PERSONAL ASSISTANT, Mobile- 9434159031 | SHRI BISWAJIT BISUI, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9674459338 |
| 09/05/2020 Saturday | SMT. JUBILEE DUTTA (NEE DAS), SENIOR PERSONAL ASSISTANT , Mobile-9477157213 | SHRI KALI SHANKAR BAGCHI, SENIOR PERSONAL ASSISTANT, Mobile-9163879167 | SHRI MANOJ SARKAR, PERSONAL ASSISTANT, Mobile- 9836715809 |
| 10/05/2020 Sunday | SHRI PRADIP BARMAN, PERSONAL ASSISTANT, Mobile- 9433948441 | SHRI RAJESH ROUTH, PERSONAL SECRETARY, Mobile- 9836300677 | SHRI PROBIR BARAI, SENIOR PERSONAL ASSISTANT, Mobile- 9433806777 |
| 11/05/2020 Monday | SMT. UMA BARUA, SENIOR PERSONAL ASSISTANT, Mobile- 9830416477 | SHRI IMTEYAZ AHMAD, PERSONAL ASSISTANT, Mobile- 9831647346 | SHRI MALAY KUMAR PAL, PERSONAL SECRETARY, Mobile- 9830379376 |
| 12/05/2020 Tuesday | SMT. SUJATA MUKHERJEE (SADHUKHAN), SENIOR PERSONAL ASSISTANT, Mobile-9903547348 | SHRI RUPAK MAZUMDER, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830078405 | SHRI PARTHA MAZUMDAR, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830743172 |
| 13/05/2020 Wednesday | SHRI MILON KUMAR DAS, PERSONAL ASSISTANT, Mobile-9748237823 | SHRI MANOJ SARKAR, PERSONAL ASSISTANT, Mobile- 9836715809 | SHRI RANJAN MANDAL, PERSONAL ASSISTANT, Mobile-9903914905 |
| 14/05/2020 Thursday | SMT. APARNA DAS, PERSONAL ASSISTANT, Mobile-9432653502 | SHRI MUKTI PADA DAS, PERSONAL ASSISTANT, Mobile- 9836085729 | SHRI SAMIR KUMAR HALDAR, SENIOR PERSONAL SECRETARY GRADE-II, Mobile-9830227783 |

The services of all the Schedule A English Stenographers mentioned hereinabove will be reverted back to their normal places of posting as soon as their control room duties are over.

Sd/-S.K Ram
Commissioner
Finance Department
Govt. of West Bengal

No.1651/1(12)-F (H)

Dated -29/04/2020

Copy forward for information and necessary action to:-

1. Sr. PS to Hon'ble MIC, Finance Department, Nabanna, Howrah
2. Sr. PS to Chief Secretary, Government of West Bengal,
3. PS to Additional Chief Secretary, Finance Department, Nabanna, Howrah.
4. Shri Dushyant Nariala, IAS, Principal Secretary, Disaster Management and Civil Defence Department, Nabanna, Howrah.
5. Sr. PA to Commissioner, Finance Department, Nabanna, Howrah.
6. Shri Amit Kr Mondal, Joint Secretary, Finance Department, Nabanna, Howrah.
.....**may be contacted over Mobile No.9433336754 for vehicular support for transportation to office and back to home.**
7. Shri Soumya Biswas, OSD & Ex-Officio Deputy Secretary, Finance Department, Nabanna, Howrah.
8. The Assistant Secretary(Establishment),_____Department
(The Department to which the concerned Stenographers is attached)
9. Shri / Smt.----- Sr PS/PS/Sr PA/PA.
10. Shri Sumit Mitra, Network Administrator, Budget Branch, Finance Department, Nabanna, Howrah.
.....He is requested to upload this order to www.wbfin.gov.in website.
11. Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Nabanna, Howrah.
.....He is requested to upload this order to www.wbsteno.gov.in website.
12. Office copy



**Assistant Secretary
to the Govt. of West Bengal**