

Government of West Bengal  
Finance Department  
Audit Branch (Group T)

No. 1575-F(Y)

Date: 15.04.2020

**CORRIGENDUM**

**Sub: Applicability of FD Memo No 1480-F(Y) dated 01.04.2020**


Finance Department had recently issued FD Memo No. 1480-F(Y) dated 01.04.2020 prescribing the revised guidelines for facilitating emergency procurements related to treatment and prevention of COVID 19 disease.

2. Now, in partial modification of Para 3(iii) of the Memo No. ibid it is hereby notified that the revised procurement provisions and guidelines will be applicable only for the **Health & Family Welfare** and **MSMET** Departments and their subordinate offices instead of "any Department" as mentioned in the aforesaid Order.

3. Para 3(vi) of the aforesaid Memo is amended as follows :

a) In case the Department itself is doing the procurement, it is mandatory to constitute a Committee consisting of senior and suitable officers to recommend about the exact procurement procedures to be followed and decisions to be made as per the said guidelines. The Financial Advisor of the concerned Department should mandatorily be made a member of such Committee.

b) In case the procurement is to be done by any subordinate office, a committee should be constituted in that office consisting of senior officers including those looking after Finance and Accounts in such office. For offices situated at Kolkata and nearby districts, the Deputy Financial Advisor/ Assistant Financial Advisor may be made a member of such committees.

  
Additional Chief Secretary to the  
Government of West Bengal

No. 1575 /1(200)-F(Y)

Dated, the 15<sup>th</sup> April, 2020

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department. **This may kindly be forwarded to all Statutory/Autonomous/Local Bodies/ Grant in Aid institutions, etc under the Administrative control of the Department.**
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
8. Director, \_\_\_\_\_
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
11. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Bidhannagar, Kolkata – 700064.
13. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police \_\_\_\_\_
14. Sub-Divisional Officer, \_\_\_\_\_
15. Treasury Officer, \_\_\_\_\_
16. Block Development Officer, \_\_\_\_\_.
17. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.

  
Deputy Secretary to the  
Government of West Bengal