

Government of West Bengal
Finance Department
Audit Branch

Memo No. 1296-F(Y)

Date: 17th March, 2020

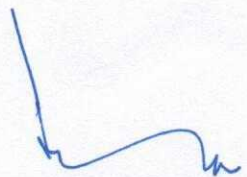
Sub: Surrender of funds

Finance Department had earlier issued Memo Nos. 2013-F(Y) dated 01.04.19 and 3290-F(Y) dated 13.06.19 for surrender of unutilised funds of previous Financial Years (i.e. FY 2018-19 or earlier) lying parked in the Bank Accounts and LF/PL/Deposit Accounts (except those governed under separate law/rule/enactment like PL A/c of Rent Controller, Special LAO, etc) of Government offices and parastatals.

Now, all the Departments are requested to take suitable measures for immediate surrender of all funds pertaining to State Development Scheme, Central / State share of CSS and CN Schemes **which have been transferred to Bank Account only upto Financial Year 2019-20 and which are likely to remain unutilised by 31.03.2020.**

Necessary Heads of Account (HOA) for surrender of funds pertaining to SDS/ CSS / CN Schemes already been created by the Finance (Budget) Department and same is also available in IFMS. In case of any confusion regarding HOA for making refund, Group N of Finance Department may be consulted.

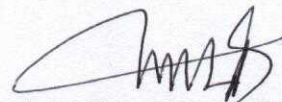
The fund so surrendered pertaining to CSS/CN Schemes will be re-allotted in April 2020.



Additional Chief Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, _____ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department.
7. Commissioner, _____ Division, _____
8. Director, _____
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Commissioner of Police / Superintendent of Police _____
11. Sub-Divisional Officer, _____
12. Block Development Officer, _____.
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suvanna, SGO Complex, Sector I, Bidhannagar, Kolkata – 700064.
16. Treasury Officer, _____
17. Group _____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Joint Secretary to the
Government of West Bengal