

Government of West Bengal
Finance Department
Audit Branch

No. 1162-F(Y)

Date: 29/02/2016


MEMORANDUM

The Governor is pleased to prescribe the following guidelines regarding processing of the Annual Performance Report of the departmental Financial Advisors after incorporating the norms prescribed in Personnel & Administrative Department Notification No. Con. 385-PAR(IAS)/C(R)-02/2014 dated 09.07.2014:

Name of the Post and Rank	Reporting Authority	Reviewing Authority	Accepting Authority
Financial Advisor in the rank of Joint/ Special/ Additional Secretary	ACS/Principal Secretary/Secretary of the salary drawing department	Principal Secretary, Finance Department	Minister in Charge of Finance Department
Financial Advisor in the rank of Secretary	ACS/Principal Secretary/Secretary of the salary drawing department	Chief Secretary	Chief Minister

ACS/Principal Secretary/Secretary of all the departments in the cluster for which the officer acts as Financial Advisor will furnish assessment regarding performance of the Financial Advisors to the Reporting Authority in the similar format of Annual Performance Report.

This order issues with the concurrence of P&AR Department vide their U.O. No. 32/IAS/16 dated 22.02.2016.


Principal Secretary to the
Government of West Bengal

No.1162/1(150)-F(Y)

Dated, Howrah the 29.02.2016

Copy forwarded for information and necessary action to :-

01. The Additional Chief Secretary / Principal Secretary / Secretary, _____

02. All Financial Advisors _____



Secretary
Finance Department